Important City College Graduation Dates and Deadlines

April 1 - May 19
Register online to participate in graduation ceremony. Graduates will be mailed the online registration information.

April 25
Notify the Evaluations Office if you do NOT want your name printed in the graduation program.

April 25
Final day to notify the Evaluations Office if you are graduating with an honors designation and it is not indicated on your final evaluation form. You must meet Honors designation by Fall 2012 to be designated an Honors graduate.

April 25
PTK - Final day for registration for Phi Theta Kappa students to have name displayed in the graduation program under “Phi Theta Kappa”. Please go to Student Affairs, Room D-106 and fill out the “Phi Theta Kappa” form.

April 30
Caps & Gowns on sale at the City College Bookstore.

May 17
Name Pronunciation: If you think there will be difficulty in pronouncing your name (first, middle or last) during the graduation ceremony, this is the final day to visit the City College Evaluations Office, Room A-109 and speak with the staff.

May 17
Final day for “Special Accommodations” requests. If you are in need of special accommodations, please complete and drop off the Commencement Disability Special Accommodations form in the Office of Student Affairs located in Room D-106 by 4:30 p.m. You can also email the completed form to citygrad@sdccd.edu.

May 17
Final day to register online to walk in the graduation ceremony. The online registration website address is located in your invitation.

May 23
The President’s Reception • Cafeteria • 7:00pm to 9:00pm
You are invited to a special evening reception, honoring graduates and transfer students. RSVP by May 20.
Log on to www.sdcity.edu/gradfest to register.

May 23
MANDATORY GRADUATION REHEARSAL
Thursday, May 23; 3:30 p.m. SHARP!
Organ Pavilion • Balboa Park
Vital graduation instructions provided!
All participating graduates MUST attend!

May 24
GRADUATION CEREMONY
Friday, May 24; 5:00 p.m. - 8:00 p.m.
Organ Pavilion • Balboa Park
3:00 p.m.; Graduates arrive by 3:00 p.m. to check in and line up for processional. Graduates are expected to stay for the entire program and walk in the recessional as a class. Please plan for this with your guests. All graduates must wear graduation regalia.

Changes and updates will occur.
Please be sure to check the Graduation website for the most current information.
www.sdcity.edu/graduation
updated 4/23/13

2013 Graduation Information

Special Accommodations

The City College Graduation Ceremony is accessible for students with disabilities. The stage, seating and parking lot of the Organ Pavilion are mobility accessible to the public. Sign Language interpreters are provided for the ceremony. The graduation program is available in Braille. If you require any of the above special accommodations, fill out the Commencement Disability Special Accommodations form by Friday, May 17th. You may also pick up a paper copy at the Office of Student Affairs (D-106) or the Disabled Student Programs and Services Office (A-115).

Cap and Gown Purchase

Avoid the rush and buy your gown early at Grad Fair!
The cost is $27.50, plus tax, and includes cap, gown and dated-year tassel. There will be no refunds on caps and gowns. Additional tassels are $5.95. Associate Degree Nurses will wear white gowns and the price is the same. Associate Degree Cosmetology students will wear red gowns and the price is the same. You must wear a cap and gown to participate in the ceremony. Gowns will be available for purchase on Monday, April 30th in the bookstore and online.
Tip: Students should purchase caps and gowns by Tuesday, May 14, after this date the Bookstore cannot guarantee correct size. Gowns will not be sold after Wednesday, May 23.

Graduation Dress

Caps and gowns are black. Graduates are reminded to wear black or dark shoes, socks, hose, and dresses/pants under graduation regalia for the ceremony. Exceptions - Nursing graduates will wear white caps and gowns and Cosmetology graduates will wear red caps and gowns.

Photographer

California Candids Photography will take color photographs as you receive your degree/certificate on stage. You may purchase 5”x7” color photos for $9.00. Information for purchasing your photograph is posted on the graduation website and will also be available at Graduation and Rehearsal. The photographer is not affiliated with the college and is solely responsible for purchase agreements.

*Please note, graduations are public events. By participating in graduation, it is possible that the media or other photographers may use graduation photographs in newspapers, other publicity print mediums, video briefs, on television news or online.

Picture Taking/Photography

Family and friends who want to take pictures during the ceremony are asked to be respectful of other guests seated in the front rows. Aisles must be kept clear. Look for designated photo area at the Organ Pavilion.

Videographer

Videographer information will be posted at www.sdcity.edu/graduation. The videographer is not affiliated with the college and is solely responsible for purchase agreements.

Diplomas

The actual diplomas for fall, spring and summer graduates will be mailed. Diplomas will be mailed to the address written on the “Petition to Graduate”. If you need to update your mailing address, please contact the Evaluations Office, A-109 or call (619) 388-3466. Ceremony participation certificates are distributed as part of the graduation ceremony.

Seating

The first several rows are reserved for graduates. Your guests should be seated in unmarked rows, subject to availability. Reserving or saving seats is discouraged. Special accommodation seating available on west side of seating area.

Honor A Future City College Graduate: Donate Your Cap and Gown!
Each year, the Office of Student Affairs receives several requests for caps and gowns for students who do not have resources to purchase them. Student Affairs does not have enough gowns to meet the need each year. Phi Theta Kappa and the San Diego City College HONOR Society, in participation with Psi Beta and the City College Psychology HONOR Society, will be stationed with bins as you exit to collect your donated cap and gown. Please donate.

Lost and Found

Lost and Found items may be dropped off at back table marked “First Aid and Lost & Found”.

Rain

In the case of rain on graduation day, our ceremony will be moved to the City College Harry West Gymnasium on Park Boulevard (across from San Diego High School). Limited seating and parking.

Prohibited: Smoking is NOT permitted in Balboa Park. Balloons, Beach Balls, Blow Horns and Lawn Chairs are prohibited at and during the Graduation Ceremony. Please inform your guests to leave these items in their vehicles. You may not stand on benches.
Graduating Phi Theta Kappa Members

Please go to Student Affairs, Room D-106 and fill out the “Phi Theta Kappa” form to have your name displayed in the graduation program under “Phi Theta Kappa”. Deadline is Thursday, April 25.

To order your graduation regalia from Phi Theta Kappa, shop online: www.ptk.org. Make sure to have your membership number ready for ordering. If you do not know your ID number, visit our chapter’s website at www.ptk.org for instructions. Order these items as early as possible.

Chicano Latina

43rd Graduation Celebration
Saturday, May 18
Saville Theatre • 12:00 noon
Reception following Ceremony
All graduating students are invited and welcome!

Graduating students RSVP to Student Affairs • 619.388.3498
Room D-106, by Friday, May 10

EOPS

2013 Graduation Reception
Friday, May 10
1:00 p.m. - 3:00 p.m.
Room D-121A/B

Are you an EOPS student scheduled to graduate or transfer this semester?
Join us at your Graduation Celebration!

Please RSVP by Friday, April 26 (1 guest allowed)
Terri Jackson at (619) 388-3932 or Awana Payne at (619) 388-3936

Black Graduation Rite of Passage and Transfer Student Ceremony
Thursday, May 16, 2013 • 6:00 p.m. to 8:30 p.m.

A district-wide celebration honoring academic excellence, determination and the sacrifices which have lead to your success.

Contact Josolyn Hill at (619) 388-3870
This event is limited to the first 100 graduates who register.
Each graduate may bring one guest.
This event is free and open to all.

City College Bookstore Graduation Regalia Prices

www.bookstore.sdccd.edu/city

A la Cart

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cap and Gown Unit</td>
<td>$27.50</td>
</tr>
<tr>
<td>(includes Cap, Gown, and Tassel)</td>
<td></td>
</tr>
<tr>
<td>Extra Tassel</td>
<td>$5.95</td>
</tr>
<tr>
<td>Medallion necklace/key chain</td>
<td>price varies</td>
</tr>
<tr>
<td>City College key chain</td>
<td>price varies</td>
</tr>
</tbody>
</table>

All prices quoted do not include tax.

City College Rings

The college ring representative will be at the mandatory graduation rehearsal on Thursday, May 23rd, at 2:30 p.m. If you are interested in ordering a San Diego City College graduation ring, you may do so there.

Graduation Announcements/Invitations

Graduation announcements will be available in the store beginning March 18. Personalized announcements: Pack of 5: $9.45; Pack of 25: $47.25

City College Offices and Hours

Evaluations Office • A-109 • (619) 388-3466
8:00 a.m. - 6:00 p.m. Monday - Thursday • 8:00 a.m. - 12:00 noon. Friday

General Graduation Information:
Student Affairs • Room D-106 • (619) 388-3498
8:00 a.m. - 4:30 p.m. Monday - Thursday • 8:00 a.m. - 3:30 p.m. Friday

President’s Reception

Class of 2013
Thursday, May 23, 2013 • Cafeteria • 7:00 p.m. to 9:00 p.m.
The event will honor the academic achievements of our graduates, as well as our transfer bound students.

Long on to www.sdcity.edu/gradfest to register. Each student may bring one family member to the event.

Grad Fair

April 30 & May 1, 2013
9:00 a.m. to 2:00 p.m.
Schwartz Square
(in front of the Bookstore)

- Regalia, Medallions
- College Rings
- Diploma Frames
- Emblematic items
- Last-minute Graduation information...

Lots of “just what you need items” to make YOUR graduation special!

Special offers and discounts directly from assorted vendors!

Directions and Parking at Balboa Park

Southbound from I-5
Take the 10th Ave. exit off I-5. Turn left on “A” St. and left again on Park Blvd. Follow the signs to Balboa Park. Turn left on President’s Way.

Northbound from I-5
Take the “B” St./Pershing exit off I-5 to Pershing St. Take Pershing and turn left on Florida Dr. Turn left on Zoo Place to Park Blvd. Turn right on President’s Way.

Southbound from Hwy 163
Take the Park Blvd. exit off Hwy 163. Turn left on Park Blvd. Follow the signs to Balboa Park. Turn left on President’s Way.

Parking lots fill early. Please plan for walking some distance from parking lots to the Organ Pavilion venue.

Smoking is not permitted in Balboa Park.