Summary

PRESENT: Alisia Acevedo, Heidi Bunkowske, Dotti Cordell, Leslie Easton, Marilyn Harvey, Lou Humphries, Mary Jane Kruse, Cathi Lopez, Kathy McGinnis, Bonnie Peters, Bill Ponder, Gerald Ramsey, Greg Sanchez, Megan Soto, Tandy Ward, Denise Whisenhunt, Peter White, Xi Zhang

STAFF: Desiree van Saanen

A. GENERAL UPDATE

Voter Registration Campaign: The District will work collaboratively with colleges and their respective Associated Students and deans/departments to promote a voter registration campaign among students, faculty and staff. The campaign is an effort to address anticipated budget legislation that Governor Brown hopes to place on the ballot in June.

Protocol for Student Death: Discussion has begun pertaining to the need for districtwide protocol in the event of a student death. The protocol would designate who is to receive the information, the details to be shared, and the method for communicating the information to others. It was noted that discussion on this subject was generated by the recent deaths of three students, one each at City, Mesa, and Miramar. A draft protocol is under development and once completed, Peter will bring it to SSC for review and discussion.

F-1 Certification for Certificates of Achievement: Efforts are underway to request federal certification of certificate programs for F-1 international students. Currently, only SDCCD degree programs are federally certified.

Reduction of Paper Schedules: There is continued interest districtwide to further reduce the amount of paper schedules distributed to campuses. Peter agreed to a 50 percent reduction for City College effective Fall, 2011. He emphasized the importance of moving students toward the on-line schedule and other online resources. The move will save money and will provide students with accurate, real-time information.

SB 1440: Peter reported on recent developments regarding the implementation of SB 1440, legislation that requires community colleges to grant transfer associate degrees in specific fields and intends to provide students with priority transfer to CSUs. He noted that SDSU will not accept the three Transfer Model Curricula (TMC) proposed thus far (Psychology, Sociology, Speech/Communication) because students will not be able to complete their degrees at SDSU within the 60 upper division units called for by SB 1440. However, SDSU will cooperate and evaluate all TMC proposals. Peter added that City College students currently have priority at SDSU and he advised against doing anything that may risk their priority status. Council members discussed complications tied to the implementation of SB1440 and expressed concern that the senate bill may not live up to its intended purpose.
Title V Regulation: It was reported there is a push from the LAO to reduce the number of units community college students are allowed to accumulate and to limit the number of times students can enroll in the same course. In an LAO report published January 20, 2011, three recommendations are outlined:

1. Adopt statewide CCC registration priorities that reflect the Master Plan’s top goals.
2. Establish a 100-unit cap on the number of taxpayer-subsidized credits a CCC student may accumulate.
3. Eliminate state funding for repetition of physical education and other recreational classes.

Kathy McGinnis warned that the proposed legislation is a funding reduction strategy written and led by the LAO, adding that the Ed Code allows for repetition of activity/skill acquisition courses. She cautioned that legislators should not be determining the value and delivery of curriculum and urged Council to support the protection of PHYE courses that are currently under threat.

Accreditation Update: Peter noted that City College received full accreditation for the next six years. Overall, the team’s observations were positive. However, the Commission has requested via an Action Letter, and based on the visiting team’s evaluation report, an Accreditation Follow-Up Report to address the following recommendation:

Recommendation 1.
To fully meet the standards, the college needs to further integrate and evaluate all planning, including but not limited to technology, library and learning support services, and resource allocation, into the college’s master planning process to support continuous quality improvement and institutional effectiveness (I.B.3; II.C.1).

The Follow-up report has been reviewed and approved by college leadership and will be presented to the Board on March 10. The report is due to the Commission by March 15, 2011. Assuming that the Commission accepts our report at its June meeting, our next communication to the Commission will be a mid-term report due in October, 2013.

Financial Literacy Conference: Last week, Peter, Bonnie and Gerald attended a conference in Grapevine, TX on “Financial Literacy” for Minority-Serving Institutions. The event, which was sponsored by USA Funds, addressed students’ financial issues and presented strategies for teaching new approaches to effective money management. Peter suggested integrating “financial literacy” into existing programs, services, activities, and courses.

B. UPDATE ON REPLACEMENT OF DEAN OF STUDENT DEVELOPMENT – PERMANENT

Committee Chair Kathy McGinnis stated the job announcement is complete and will be posted in the near future. The hiring committee will meet on March 15 to develop the criteria.

C. SUMMER 2011 UNIT LIMIT

Students registering for Summer 2011 courses will be limited to 9 units prior to the start of classes, but may register in a maximum of 12 units once classes begin (by the add deadline). Peter will check with Lynn Neault to see what plans are underway to notify students (i.e., an email blast, postings,
C. SUMMER 2011 UNIT LIMIT (continued)

publications). Megan Soto indicated that there already exists language pertaining to the summer unit limit. She will find the language and forward to Peter. He will then send out an announcement next week to supervisors and managers. Peter also asked Lou to discuss this topic with other Admissions/Records supervisors during the next A/R representatives meeting.

D. OTHER

- **Hours of Operation & Office Closures (Summer)** – Council members briefly discussed the pros and cons of the 4/10 workweek during the summer (June and July). It was noted that the 9/4 workweek schedule is an option that must be reached via mutual agreement between supervisor and employee.

- **Hours of Operation & Office Closures (Spring Break)** – Peter will email a chart to department leadership asking them to indicate the employees who will work spring break, including the days and hours to be worked.

E. PROGRAM UPDATES AND ANNOUNCEMENTS

- **Career/Transfer** – The Career/Transfer Center will host a Career Fair on April 13. The purpose of the fair is to connect students with potential employers. Bonnie Peters indicated this year’s event will focus in part on internship opportunities available in San Diego.

- **SDCC Foundation**: Marilyn Harvey distributed announcements for the “Hands Across California” event scheduled for April 17, 2011. Event sponsors and coordinators hope to build a human line made up of more than 1.5 people, each holding hands. The line is expected to reach from San Diego to San Francisco via the Central Valley, then back to San Diego via the West Coast LA region. The goal of Hands Across California is to bring statewide attention to the impact community colleges have in the state and to raise $100 million to benefit community college scholarships.

- **Athletics/HES**: In conjunction with the Women’s Sports Federation, the SDCC Athletics Department will host the 2011 National Women & Girls in Sports Day on Saturday, March 5, 9:00 a.m. – 3:00 p.m. Kathy McGinnis stated that she is expecting eight school buses of girls between the ages of 8-14 to participate. The event is funded by donations from private individuals and local businesses.

- **Mental Health/Student Health Services**: Leslie Easton announced that Mental Health Counseling, Student Health Services and HES are coordinating a Health & Wellness Expo on March 23, 10:00 a.m. to 2:00 p.m. at Gorton Quad. The event will feature an HIV van, “E-Check, depression screenings, and intervention tools. The S.D. Blood Mobile will be on hand the following day, March 24.

- **Student Development**: Denise reported she has received no applications thus far for the Salsburg Study Abroad Scholarship. The deadline to apply is March 11. The Salsburg Study Abroad event is a 7-day (May 29 – June 5) international experience that engages students in exploring alternate social perceptions in modern society. Eligible students must have a GPA of at least 2.0 and be enrolled in at least 12 units.
E. PROGRAM UPDATES AND ANNOUNCEMENTS (continued)

- Campus Police and Student Affairs will collaborate to provide students, staff and faculty mini rape aggression classes. The classes will be offered April 13 in two 4-hour sessions.

- **Public Information:** Heidi Bunkowski reported that the League of Innovation Conference in S.D., hosted by SDCCD was a success. The conference featured hundreds of presentations and attracted over 1,700 participants. This year’s topics focused on “going mobile” and “completion rates.” Heidi reminded Council to post announcements of upcoming events to the master calendar.

- **Title V Retreat:** The T5 college-wide retreat is scheduled for Friday, March 25, 8:30 a.m. to 3:00 p.m. at Point Loma Nazarene University. Title V Steering Committee and subcommittee members are invited to attend. A notice will be disseminated early next week.

- **Congratulations Tandy Ward** for organizing this year’s Talent Show. The event included 23 participants with diverse talent and performances. It also attracted a full audience. Proceeds will be used to fund scholarships including one new scholarship named for retired counselor, Gloria Heredia. **Kudos Tandy!**

**SPRING 2011 MEETINGS (Please Calendar):**

- April 14
- May 12
- June 9

**Note:** All meetings will be held 1-2:30 p.m. in room D-102.