SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

March 11, 2010
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Alisia Acevedo, Julie Barnes, Debbie Berg, Dotti Cordell, Leslie Easton, Marilyn Harvey, Denise Hollis, Lou Humphries, Mary Jane Kruse, Kathy McGinnis, Bernice Lorenzo, Barbara Mason, Christina Monaco, Bonnie Peters, Gerald Ramsey, Greg Sanchez, Nesha Savage, Megan Soto, Lance Soukhaseum, Peter White, Denise Whisenhunt, Debra Wright-Howard

STAFF: Desiree van Saanen

WELCOME AND ROUNTABLE INTRODUCTIONS: None

A. UPDATE FROM DISTRICT SSC

**SDSU Deferred TAG** – Lynn Neault, District Student Services and the colleges are still awaiting finalization of a TAG from SDSU. It was emphasized that “deferred students” (freshman students who have been turned away by SDSU and advised to take lower division courses through the community colleges in preparation for re-application/entry to SDSU in two-three years) will not be given priority registration by the community colleges. It is unclear whether SDSU will honor these students with automatic admissions once they complete their lower division courses at the community colleges.

**Course Repetition With Multiple “W”s** – Title V now requires colleges to perform intervention with students who petition to repeat courses due to excessive withdrawals. Currently, students who receive three withdrawal marks in a given course must petition to repeat the course; however, there exists no protocol that ensures students receive adequate counseling and guidance to curb the behavior. Peter stated we will need to define “intervention” and develop a plan to include resource needs and costs.

**Class Schedule** – There will be no mailing of hard-copy schedules this summer. Informational post cards will be disseminated instead. The postcards will instruct students to go to the on-line college schedules for all of their registration needs. Campuses will be given a supply of hard copy schedules for students who ask for them; however, the number of schedules campuses receive will also be significantly reduced and students requesting the hard-copy schedules will be required to complete a brief “intercept” survey before they can receive one. These surveys will be administered by college staff during peak periods of summer and fall, 2010. It is anticipated that the information gleaned from the questionnaires will help in identifying the factors that keep some students from utilizing our on-line services, as well as determining the number of paper schedules needed for the fall 2010 distribution.

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A. UPDATE FROM DISTRICT SSC  (continued)

Bookstore Rental Program – It was announced that students will soon be able to opt for textbook rentals. The bookstore is collaborating with vendors to offer this choice to students. The bookstore’s website will feature a link to a vendor’s website (name unknown) that offers the book rental option. It was noted that while students will likely benefit from having more choices, the vice presidents and bookstore management will need to discuss potential problems and likely complaints that are sure to arise from this added service. The new textbook rental option will be available as soon as summer 2010.

B. REPORT ON STANDARDS IIB AND IIC REVIEW

Julie Barnes and Marilyn Harvey thanked others for the review of Standard IIB. They are in the process of incorporating the information and recommendations received. It was noted that Sandra Pesce (not present) also received numerous suggestions representing varying perspectives and is working to incorporate this information into Standard IIC.

C. STUDENT SERVICES MISSION STATEMENT

Julie distributed copies of a draft Mission Statement for the Student Services division. It reads as follows:

The Student Services Division at San Diego City College is committed to student learning and success through a holistic approach that incorporates our professional experiences and knowledge of student development theory. In collaboration with our instructional colleagues, we provide a student-centered environment with innovative programs and services that validate and engage our diverse student body along the entire student pathway from admission to graduation and transfer.

Council discussed possibly adding a statement on Student Outcomes and achievement. Council was asked to review the Mission Statement and to provide their recommendations/comments to Julie, Peter, and Dotti. Another draft will be presented at the April 8 SSC meeting.

D. PROPOSAL FOR CENTRALIZED EVALUATIONS

Peter reminded council members that, in light of ongoing budget cuts and hiring freezes, Student Services departments and programs district wide will need to reassess the delivery of services to students, and in some cases, reorganization of functions and the combining of resources may be required. Evaluations services are now at the forefront of reorganization planning.

Peter distributed copies of a draft proposal to reorganize our evaluations services into a centralized format. The proposal provides for six evaluators: one lead evaluator (working out of class), three specialists (one representing each college), and two generalist evaluators. All evaluators, including eight existing student services support staff at the district, would work under the direction of Debra Avila, a Student Services Supervisor II residing at the district office. It was noted that a Student Services Evaluations representative (in City’s case, the SSA Elena Garduno) would remain at City, possibly in the Counseling area, to assist counselors and students on a limited basis. Council discussed the advantages and disadvantages of the proposal, and there was agreement that the “student element” needs to be a leading factor in discussions.
E. NEW NURSING ADMISSIONS REQUIREMENTS

Debbie Berg reported that, in collaboration with nursing educators statewide, the State Chancellor’s Office has enacted a bill to change the criteria for students applying to nursing school. Students’ eligibility and priority will be determined on a point system that is linked to specific criteria. Criteria include, but are not limited to, assessment readiness, proficiency in a specific language (American Sign Language, Tagalog, Spanish, Arabic, Chinese, Farsi, Russian, and various languages of Indian Subcontinent and Southeast Asia), life experiences (such as disabilities, low family income, first generation to attend college, social and educational disadvantages, refugee/veteran status, spouse of a veteran), grade point average, and academic achievements. The new system will replace the old waitlist system and no more students will be added to the waitlist.

Concern was raised regarding the 900+ students who are currently on the waiting list, especially since the program ushers in only 60-70 students per year. Debbie Berg clarified that they will continue to fill 50 percent of the Nursing seats with students from the waiting list. The other 50 percent will be taken from the new applicant pool. She expects the waiting list numbers to decrease as students leave City to study nursing at other colleges, transfer to other programs, or drop from school entirely. She noted that students who are currently on the waiting list can also file the new application and be registered into the new system. The application period for Fall 2010 classes is March 15 through April 30. Those who submit incomplete applications or do not have the required supporting documentation will be turned away.

Additional concern was raised over the processing of applications. In the new system, there is currently no limit on the number of applications we receive. In addition, each application will take more time to process since there are significantly more criteria to review. This concern will need to be re-addressed to ensure our Admissions Office is not is inundated at a time when hiring more personnel is impossible.

F. TRANSFER UPDATE

Marilyn Harvey reported that UCSD will hold a transfer event on Wednesday, April 14, 1:30-4:00 p.m., at Mesa College (Room G-101). All campus will be participating in this event. Peter urged representatives from Admissions, Career/Transfer, MESA, TRIO and Counseling to take part. It was also recommended that former City College/UCSD students be recruited to help boost interest and to promote the event. Marilyn will forward the details to council members.

G. YEAR-END AWARDS AND GRADUATION CELEBRATION – Tabled to the April 8 meeting.

H. SDCC STUDENT SERVICES AND COLLEGE WEBSITE

Bonnie Peters reported that the IT Council and City College’s new webmaster, Taylor Pond, are developing City College’s new website. The website will allow each department, program and office the ability to oversee its own web pages, as well as the ability to update information. Each program/department will work through their Point of Contact (POC) to coordinate updates. In the interim, please continue sending webpage updates to our webmaster. Taylor Pond will provide hands-on training for POCs in the near future.

Peter suggested incorporating an “A-Z” listing that may facilitate navigation and may benefit accreditation efforts in the future.
SPRING 2010 MEETINGS (Please Calendar):

April 8
May 13
June 10

Note: Meetings will be held 1-2:30 p.m. in room D-102.