SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

May 13, 2010
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Julie Barnes, Debbie Berg, Heidi Bunkowske, Dotti Cordell, Leslie Easton, Marilyn Harvey, Denise Hollis, Lou Humphries, Mary Jane Kruse, Bernice Lorenzo, Barbara Mason, Christina Monaco, Bonnie Peters, DeeDee Porter, Gerald Ramsey, Megan Soto, Lance Soukhaseum, Denise Whisenhunt, Peter White

STAFF: Desiree van Saanen

WELCOME AND ROUNTABLE INTRODUCTIONS: None

A. UPDATE FROM DISTRICT SSC

SDSU Transfer Issues - At District SSC, Lynn Neault reported that 215 City College students who applied for fall 2010 admission to SDSU were admitted. Unfortunately, 257 other City College applicants to SDSU were denied admission. Districtwide, there was a 45/55 percent ratio between acceptances and denials. SDSU’s priority enrollment system consists of four “tiers” as follows:

SDSU’s priority tiers:

Tier 1: Students from local service area colleges who have completed all prep courses at service-area community colleges.

Tier 2: Students from local service area colleges who have completed at least 50% of all courses at service-area colleges.

Tier 3: Students from Palomar and Mira Costa Colleges (north of the 56 freeway)

Tier 4: Everyone else

At District SSC, Lynn Neault indicated that SDSU was to provide advisement and/or an orientation to freshman applicants who were denied admission or whose admission was postponed, but to date these sessions have not been scheduled.

Over 1,000 students district-wide who have been denied SDSU admission were sent emails informing them of the situation and advising them to contact their respective Transfer/Career and Counseling departments. In many cases, students will be assisted in preparing appeals.
B. SUMMER 2010 MAXIMUM ALLOWABLE UNITS (Handout)

Council reviewed correspondence that was recently emailed to students regarding maximum allowable units for summer 2010. Students will be allowed to enroll in 9 units maximum prior to the start of classes. Students may add an additional 3 units after the class start date; however, they will be limited to a maximum of 12 total. No petitions for additional units beyond 12 will be considered.

Council members discussed implications of the 9-unit cap, especially for veterans and students receiving financial aid, who must be enrolled in at least 12 units to be considered for full-time eligibility benefits.

C. 30-UNIT REMEDIAL LIMIT

Per Title V regulation, and effective fall 2010, students will be limited to a maximum of 30 units of remedial courses. Remedial courses in which a “D” or “F” grade was earned will count against the 30-unit cap. Students who have already earned 20+ units in remedial courses by the end of spring 2010 will receive an email alerting them to the restriction, and a hold will be placed on their ability to register for courses pending counseling intervention. Students who have reached the limit may still enroll in non-credit, Continuing Education remedial courses or degree-applicable coursework that does not carry prerequisites or advisories. It was further noted that Continuing Education will assist this summer with math tutoring and will offer Math 15 on a non-credit basis. It was further noted that CE may be able to offer Basic Skills courses on a non-credit basis. Of course, the down side is that students who rely on financial aid will not be able to include non-credit courses toward their financial aid eligibility.

The new Title V requirement provides flexibility for colleges to invoke exemptions in cases where “measurable progress” is identified. However, exactly how we interpret “measurable progress” and strategies for intervention have yet to be determined.

D. POINT OF SERVICE SURVEYS

Peter reported that the colleges have agreed to participate in POS surveys on a regular basis. City College will participate every two years, specifically every other spring term. This fall, Xi Zhang will work with City’s Research Committee and campus groups to develop the survey, which will be disseminated in spring 2011. Council members discussed the possibility of developing an on-line survey that can be accessed by students year round.

E. REVIEW OF 4/10 OFFICE HOURS SUMMER SCHEDULE (Handout)

Council reviewed Student Services office hours proposed for summer 2010. Any changes to the proposed schedule should be provided to Desiree. Peter emphasized that while all offices and services will be closed Fridays in June and July, but that all deans, VPs and the president will be required to be here unless they have approved vacation or become ill. Peter reminded Council that staff must submit absence forms for hours that fall short of the 40-hour full-time work week.
F. UPDATE ON MULTIPLE “W” INTERVENTION

Effective fall 2010, students with three or more withdrawals in a given course will be blocked from enrolling in that course for a fourth attempt pending intervention. Students who fall in this category should be referred to Counseling.

Bonnie Peters explained that students wanting to repeat classes with W holds will visit the Counseling office on a walk-in basis. Counselors will quickly review student’s record to determine the following course of action:

**English and Math Students**

- If a student has been successful in previous semesters i.e. all other classes other than the class with the W, then the student will be referred to the appropriate academic department for repeat intervention.

- The English or Math department representative must decide on the appropriate academic intervention with the student, e.g. take Math Refresher or English refresher courses, and then sign off on the petition.

- The student will return to counseling with the approved petition in order to have the W hold lifted. Where the petition ends up is to be determined. It is likely that this action will be recorded on ISIS (comment screen) after a hold is lifted.

**Non English and Math Courses**

If the student is on disqualification and/or probation they will be required to go through the regular counseling intervention i.e. academic success workshop before the hold is removed. If the student is not on probation or disqualified and this is pertaining to just one class (not repeated withdrawals of entire previous semesters), the student will be referred to the appropriate department. The Department Chair or Representative will approve or deny the request. As with English and Math the student will return to counseling with the approved petition and only then will the counselor lift the hold. The counselor will make a notation on ISIS.

Bonnie further explained that the lifting of Ws process will have “a last day to have a W holds lifted” date. This date will be posted and students will be notified. It is anticipated that timely notification will minimize the impact to the counseling offices during peak registration and during the semester when instructional faculty are available on campus. If students miss the date, they will need to take the class in the following semester.

G. UPDATE ON PROPOSAL FOR CENTRALIZED EVALUATIONS (Tabled)

H. UPDATE ON GRADUATION 2010

Commencement is scheduled for Friday, May 21, 6:00 p.m. at the Organ Pavilion. An important training meeting for volunteers is scheduled for Monday, May 17 at 10:00 a.m. (notice to be sent out). Denise Whisenhunt reported we now have 44 volunteers thanks to the hard work of our volunteer coordinator, Neary Sim. Rehearsal is scheduled for Thursday, May 20 at 3:30 p.m. Student Charles Cook, who was this year’s Chancellor’s Scholarship recipient, will be our student speaker. Thomas Davies was elected “Teacher of the Year by popular vote and will be this year’s faculty speaker. Denise encouraged Council members to participate in this year’s event.
H. SHARING

**Bookstore** – DeeDee Porter stated that the Bookstore needs more catalogs and is looking to other departments for extras. She received 850 catalogs this year from the district but had run out of them by spring break. This is a major problem for the Bookstore as they generally supply Personal Growth students with catalogs because some Personal Growth courses require it as a text. She further indicated that for the last 4-5 years, she has received 100-200 fewer catalogs each year. Peter requested that she direct an email to him summarizing this problem.

DeeDee further reported that monies raised from this year’s Grad Fair fell by 52%. She and Council attributed the decline to the state of the economy, which has left many students unable to pay for regalia or unable to get the classes they need to graduate.

**Tutoring Center** – Lance Soukhaseum indicated that due to budget limitations, tutoring services for the summer may need to be reduced from eight weeks to six weeks. (Update: Julie will work with Lance to secure funding for additional two weeks of tutorial service).

**Counseling** – Bonnie Peters reported that most of our high-impact summer courses are already full and to expect an increase in student inquiries.

**Mental Health Counseling** – All SDSU Mental Health student interns have graduated and are no longer at City. Also, our Price Scholar counselor is on leave for the remainder of spring. Consequently, Mental Health counseling for the remainder of this semester is limited.

**Student Health Services** – There will be a blood drive next Thursday. This time people can also be tested for potential bone marrow donation. For more information, check out the Bloodmobile on Thursday, May 20 in the Gorton Quad.

**Public Information Office** – PIO Heidi Bunkowske urged designated program web contacts to work with Taylor Pond and his group to update websites soon after graduation. Since most faculty will be away this summer, she urged Student Services groups to take advantage of the summer months to work on their websites.

**CalWORKs and EOPS** – Bernice Lorenzo is scheduled for sabbatical during fall 2010 semester. As of July 1, Gerald Ramsey will resume all EOPS/CARE and CalWORKs responsibilities.

Gerald reported that pursuant to a series of meetings of the Assembly Budget Committee on categorical funding, an additional $10 million in cuts from next year’s EOPS allocation programs statewide were identified. There is still a question as to whether or not EOPS will be included in those categorical programs for which districts may exercise flexible spending.

**SPRING 2010 MEETINGS (Please Calendar):**

**June 10**

Note: Meetings will be held 1-2:30 p.m. in room D-102.