SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

October 7, 2010
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Alisia Acevedo, Rafael Alvarez, Julie Barnes, Heidi Bunkowske, Dotti Cordell, Maria Elena Delgado, Leslie Easton, Denise Hollis, Lou Humphries, Mary Jane Kruse, Cathi Lopez, Kathy McGinnis, Bonnie Peters, DeeDee Porter, Gerald Ramsey, Greg Sanchez, Nesha Savage, Megan Soto, Lance Soukhaseum, Denise Whisenhunt, Peter White, Debra Wright-Howard, Xi Zhang

STAFF: Desiree van Saanen

WELCOME AND ROUNTABLE INTRODUCTIONS: None

A. REPORT FROM DISTRICT SSC

Title V Grant – Peter White announced that City College was awarded a five-year Title V grant that will run through the 2014-2015 academic year. The grant provides for approximately $637,000 each year for the next five years. VP White is currently developing a steering committee that he hopes to convene in the next few weeks. The committee will be charged with the implementation of the first-year activities outlined in the grant. A handout describing the structure and composition of the committee, as well as key strategies and funding, was distributed.

VP White thanked the college staff and faculty who were instrumental in acquiring the grant. Special recognition was given to consultant Phyllis Sensenig, who developed the grant.

Transfer Issues – As was reported earlier, TAG students attempting to transfer to SDSU this fall 2010 were turned away and instructed to file applications for Spring. Of these students, 129 applied for spring 2011 by the deadline, however, we do not know how many were accepted.

VP White noted that Miramar’s Career/Transfer Center Director has taken a position at Grossmont College. All correspondence and announcements related to transfer should be directed to the VP of Student Services at Miramar, Peter Fong.

In-Residence Awarding of Degrees – VP White notified Council that the district is revising its requirements for in-residence students in order to meet state regulations. Currently, students with less than 12 units completed within our District are not eligible for a degree. However, the State’s interpretation of this requirement mandates that 12 semester (or 18 quarter) units must be completed in residence at the college granting the degree. District Student Services will insure that the updated language is added to the Evaluations website and that students who may be affected by this requirement are notified of the change. The updated information will be posted in major hubs on campus and will be added to the Graduation Petition. The updated rule will be effective beginning Summer 2011.
B. REPORT FROM DISTRICT SSC  (continued)

Other Topics of Discussion

Dropping Students Due to Unpaid Health Fee - District SSC is currently discussing whether we should continue dropping students for failure to pay the health fee, as well as strategies for better informing students of the health fee. Over 800 at City students were dropped this semester for failure to pay the fee; approximately 100 of these students were dropped twice in the same semester. Council discussed the importance of the fees as they support the supplies and operations of Student Health Services. It was recommended that we find ways to more prominently announce the fee requirement and suggested that the registration website utilize popup dialog boxes that prevent students from finalizing their registration until the fee is paid.

Priority Registration – District Student Services is researching how many students actually take advantage of their priority registration status and implications to students who do not. They are also collecting data to assess whether student athletes should be given priority registration. Currently, priority registration is a statutory requirement for EOPS, DSPS, and certain veterans.

C. PRESENTATION ON STUDENT LEARNING OUTCOMES-TASKSTREAM (Dotti)

Dotti Cordell provided a presentation demonstrating some of the navigation and function features of TaskStream, which is now available through the www.taskstream.com website. Among other functions, the system is able to run reports that show how departments are mapped to institutional competencies. She noted that each user will have access to only the area(s) assigned to them. All users will need an access code. Those who do not have one or have forgotten their code can contact Dotti for assistance.

D. ACCREDITATION SITE VISIT UPDATE

Council members were reminded to be available next week (October 11-14) for possible interviews by the accreditation team. Team members will be introduced to the campus during a reception scheduled for Monday, October 11 at 3:30 p.m. (Staff Lounge). All are encouraged to attend. The Exit Meeting is scheduled for Thursday, October 14 at 1:30 in D-121A/B. During this session, we will receive a verbal report from the team, a written form of which will be forwarded to the Accrediting Commission in January.

We expect the team to focus much of their review on Student Learning Outcomes, including program/service development and improvements based on data. They will also be interested in campus-wide dialog in this area.

An end-of-accreditation “Happy Hour” reception is scheduled for Friday, October 15 at 4:30 p.m. at the Sheraton-Renditions Restaurant. All accreditation co-chairs, accreditation support staff, and those who have contributed to this cycle’s accreditation will be invited. This will be a no-host bar event. Appetizers will be provided.
E. PROGRAM UPDATES AND ANNOUNCEMENTS

**Transfer Center** – Bonnie Peters announced that the *Transfer Fair* will be held on Thursday, October 21 in Gorton Quad (10 a.m. to 1 p.m.). Forty-seven colleges—mostly private institutions—will be represented.

**DSPS** – Debra Wright-Howard reported that the amendments to ADAA have been finalized and now include strict definitions for “service animals,” which is limited to dogs. The definition for “comfort animals”, however, continues to be vague and unrefined.

**Athletics** – On Sunday, October 17, SDCC’s student athletes (the Knights) will participate in the “Strides Against Breast Cancer Walk,” through Balboa Park. Kathy McGinnis encouraged Council to log onto [http://www.sdcity.edu/campuslife/athletics.aspx](http://www.sdcity.edu/campuslife/athletics.aspx) to register donations. This year’s goal is to raise $2,000. All proceeds will benefit the American Cancer Society.

**Public Information Office** – Heidi Bunkowske announced that SDCC will join nearly seven million other people statewide who are expected to participate in the “Great California Shake Out.” This event serves to bring awareness to Californians regarding earthquake preparedness and safety. The statewide event will be held on Thursday, October 21 at 10:21 a.m. Participation at City will be concentrated at the LRC. Activities will include an earthquake/fire drill of the LRC and a light search and rescue activity conducted by our C CERT team.

**Research** – Xi Zhang reported that the 2010 Fact Book and the Basic Skills Report have been posted online. In addition, the College-wide Research Agenda has been finalized.

Council members gave special recognition to Heidi Bunkowske for her work in shepherding in City’s new website. *Kudos Heidi!*

**FALL 2010 MEETINGS (Please Calendar):**

November 11
December 9

**SPRING 2011 MEETINGS (Please Calendar):**

January 13
February 10
March 10
April 14
May 12
June 9

*Note: Meetings will be held 1-2:30 p.m. in room D-102.*