SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

December 9, 2010
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Rafael Alvarez, Heidi Bunkowske, Debbie Berg, Dotti Cordell, Maria Elena Delgado, Leslie Easton, Denise Hollis, Lou Humphries, Cathi Lopez, Kathy McGinnis, Gerald Ramsey, Peter White, Xi Zhang

STAFF: Desiree van Saanen

A. GENERAL UPDATE

- **State Budget** – There is no update on the budget yet. We still do not know how much more will be cut or how or when the cuts will be applied.

- **SB 1440** – The SB1140 Implementation Task force and the CSUs are working together to develop templates for heavily transferred degrees. The transfer degrees will be discipline specific and will have common characteristics between institutions, which should provide for a smooth transition for students as well as increase the number of students transferring. There is also an option to maintain existing degree requirements and submit an application for SB 1440 status to the State Chancellor’s Office. The task force is also charged with identifying key implementation issues and to work toward resolving problems. Peter encouraged counselors and others to bring their concerns to him so that he can share them with the statewide CSSO and Chancellor’s Office. In the interim, he will find out who at City College is the lead person to contact regarding curriculum discussions on this topic.

- **Maximum Allowable Units** – Students registering for the spring 2011 semester will be limited to 16 units prior to the start of classes. Students who wish to register for additional units must petition for up to a maximum of 18 units. Only students with excellent academic standing will be approved to take additional units. Unit limitation is necessary to ensure there is an equitable availability of courses for all students.

- **Prerequisite Courses (Other Districts)** – Students who wish to enroll in SDCCD courses with prerequisites may do so as long as they can verify that they are currently enrolled in the prerequisite course, even if they are taking the prerequisite course through another institution/district. The student should be directed to complete a “Prerequisite Challenge Form” in the Admissions Office and to attach a printout of his/her class schedule for the other college. The student will then need to provide an official transcript showing the grade earned by January 14, 2011. If the student does not produce the required documentation, or receives a substandard grade in the prerequisite course, he/she will be dropped from the SDCCD course. The Admissions Office will keep track of these students.

Students who have been home schooled will now be required to complete the “Private School Affidavit” form whenever registering for advanced courses.
B. UPDATE ON REPLACEMENT OF DEAN OF STUDENT DEVELOPMENT – INTERIM

Denise Whisenhunt has been selected as the Interim Dean of Student Development and Matriculation. Denise, Peter and Gerald will meet to discuss how to handle the daily operations of the Student Affairs Office. Tandy Ward has agreed to a .50 assignment to cover clubs and student government and we hope to soon have someone in place to cover disciplinary needs. Denise will continue to work with students and staff as they prepare for the MLK parade. The search for a permanent Dean of Student Development is underway. Kathy McGinnis has volunteered to chair the search committee. It is anticipated the new dean will be in place by July 1, 2011.

C. UPDATE ON TITLE V COMMITTEE – ACTIVITY DEVELOPMENT

The Title V Steering Committee is scheduled to meet monthly. Subgroups are in place and meetings have been scheduled. Lori Erecca is chairing the search committee for the Title V director position, and it is anticipated a new director will be selected by the end of January, 2011.

D. DEPARTMENT AND OFFICE CLOSURES

Peter encouraged council members to send him the names of people who will be working December 20 and 21. He will need to inform campus police and administration of their status and location. It was further suggested that we notify district facilities as the HVAC in specific buildings may be scheduled to be turned off.

D. PROGRAM UPDATES AND ANNOUNCEMENTS

- **MESA PROGRAM** – Rafael Alvarez encouraged council members to view the new/improved MESA website. He noted that the goals of the website is to capture a “culture of success” that is appealing to many audiences. The website features links for special announcements, resources, national awards listings, and research. It also provides students with practical strategies for study such as Strengthsquest, time management, test taking and related lecture videos. He asked council members to review the website and welcomes our comments and recommendations.

- **Athletics** - Kathy McGinnis announced that the Men’s and Women’s basketball teams will compete in a double header to benefit “Coaches versus Cancer”. The event will take place on January 26: men’s basketball v/s Mesa College at 5:00 p.m.; women’s basketball v/s Grossmont College at 7:00 p.m. Kathy and the entire Athletics Team were praised for raising over 900 pounds of food to benefit City College’s Food Pantry. She further announced that Associated Student Senator Juan Carlos received 300-350 toys from the U.S. Marines for the Toys for Tots Foundation. However, he still needs wrapping supplies and asks that we donate what we can. Also, additional toys will be gladly accepted.

- **EOPS/CalWORKs/CARE** – Gerald indicated that the CalWORKs department will be relocated to L-121 (currently Umoja and Puente), in order to enhance coordination between departments. Puente and Umoja will them move into the old TRIO space.
D. PROGRAM UPDATES AND ANNOUNCEMENTS (continued)

- **Admissions/Records** - Lou Humphries shared that Admissions has implemented a traffic direction plan. No longer will lines collect inside the Admissions lobby. Instead, lines will be restricted to the outside where an employee or student ambassador will assist and direct students. The new system seems to be working well thus far. The Reg-E system is also working well. The only drawback is that we still do not function in real time. It takes 90 minutes-2 hours before applications are uploaded into the system.

- **Counseling** – Cathi Lopez reported that the front desk has been challenging. Due to illness, the department has been understaffed and bursting with students, some waiting as long as 4 hours to see a counselor.

- **Mental Health Counseling** - Leslie Easton announced that counselor Matt Ring has been hired to replace Danielle Castillo in Mental Health Counseling. Matt is also a former City College student. **Welcome Matt!**

- **Price Scholars** – Maria Elena Delgado announced that the program is offering six scholarships to continuing City College students who have been here at least one semester. The Price Scholarship amount offered to each of these six students is $4,500 per year for two years.

**SPRING 2011 MEETINGS (Please Calendar):**

Next Meeting: **Thursday, January 13, 2011**

February 10
March 10
April 14
May 12

Note: All meetings will be held 1-2:30 p.m. in room D-102.