Summary

PRESENT: Margie Aguayo, Rafael Alvarez, Julie Barnes, Dotti Cordell, Marilyn Harvey, Denise Hollis, Lou Humphries, Mary Jane Kruse, Cathi Lopez, Bernice Lorenzo, Larry Maxey, Kathy McGinnis, Christina Monaco, Alyson Ponomarenko, DeeDee Porter, Gerald Ramsey, Greg Sanchez, Megan Soto, Lance Soukhaseum, Peter White, Denise Whisenhunt, Debra Wright-Howard

STAFF: Desiree van Saanen

WELCOME AND ROUND TABLE INTRODUCTIONS

Council welcomed incoming new members of the SSC. Round table introductions followed. Items I-BSI and J-September 25 Board meeting were added to the agenda.

A. UPDATE FROM DISTRICT SSC

Peter reported that SDCCD Health Services offices are responsible for providing services to all SDCCD students who are enrolled in credit courses. However, it was noted that the services offered may differ from one college to another. Continuing Education students who have not paid a health fee are not eligible for health services.

B. UPDATE FROM OTHER DISTRICT, STATE AND REGIONAL COMMITTEES

Council members gave updates on District, regional and statewide committee meetings and upcoming events.

Lou Humphries reported that Admissions/Records Region X (regional) will convene this year in San Diego on October 10. Peter White shared that he has joined the BSI Committee as its CSSO representative. He will keep us posted on news from their meetings. Alyson Ponomarenko announced the MESA statewide regional directors will meet next week to share updates in program development and planning. Dotti Cordell announced she is Secretary for the Health Services Association of California Community Colleges (HEACCC), which will meet next month in San Jose. She is also scheduled to attend a WASC workshop on SLOs in Emeryville, California. The information gleaned at this workshop will be carried to the college’s Accreditation Self Study team.

C. CATEGORICAL SITE VISITS

The colleges and Continuing Education are gearing up for categorical site visits to take place spring 2009. Areas preparing for visitation are Matriculation (Julie), CalWORKs (Bernice), DSPS (Debra), and EOPS (Gerald). Departments are currently preparing template reports, which are due to Lynn Neault by October 27. A consolidated report is due to the State Chancellor’s Office by October 31.
D. L-BUILDING REMODEL

Peter reported that he, Carol Dexheimer, and Project Manager Tom Fine have completed the initial “hard-hat” L-building tours with representatives of programs that will reside in the building. The purpose of the tour was to identify and address structural issues that may affect programmatic needs. Carol and Peter are currently finalizing changes with the architects. It is anticipated the L-Building will be move-in ready by March, 2009.

Peter noted that another walk-through may be necessary to assess non-structural, available space and to determine the furniture/equipment arrangements that will best serve students. Peter agreed to schedule additional walk-through tours for this purpose.

L-building residents were reminded to bring to their new facilities only computers and printers that are under warranty. Do not plan to bring furniture. There will be a plan in place for distributing remaining furniture.

Council briefly discussed a “secondary effects plan” in determining how to use the vacated office/department space. It was agreed a rational process needs to be in place to address requests for additional or alternative space. He urged Council members to let him know if they have office and/or storage needs so that he can make an appeal for these requests once a process is in place.

E. STUDENT LEARNING OUTCOMES - STUDENT SERVICES

Peter reiterated to Council the need to receive from department heads a list of their departmental/program Student Learning Outcomes (SLOs). He explained that the SLO’s will be collected and reviewed in order to determine how prepared we are for the 2010 accreditation visit. Dotti also indicated that as part of an annual report due in April, 2009, we will need to show that all Student Services departments and programs have SLOs. She encouraged Council members to share their SLO language with one another and to contact her if they need clarification or have questions.

F. HIRING OF HOURLY CLASSIFIED EMPLOYEES

As some number of Classified Hourly positions convert to permanent probationary positions, the district is working with the colleges to ensure we are in compliance with California Education Code Section 88003 in our differentiation between “hourly classified employees” and “Non-Academic, Non-classified Employees (NANCEs)”. Employees outside of classified service (or NANCEs) are defined as full-time students, Work Experience students, Work Study students, short-term workers, and professional experts (i.e., signers, tutors, models, accompanists).

As the conversation takes place, the district is seeking ways to protect funds to pay for the conversation. Consequently, the district has placed a freeze on vacant classified contract positions. Also, new classified hourly hires must be scrutinized to ensure they meet the NANCE criteria. Council discussed the status of students who are attending a college outside SDCCD. Peter indicated students attending other colleges full time may be exempt. Council also discussed the definition of “full-time” student, as the definition may change from one college to another. Council also inquired whether the conversation would affect categorically-funded classified positions. Peter will research the definition of “full-time” student status and whether categorically-funded positions will be affected.
G. OFFICE HOURS

Office hours for Student Services programs and services during Thanksgiving Week and the regular Fall 08 semester were distributed to members for their review. Council was asked to send additions and/or changes to Desiree.

H. ATTENDANCE ACCOUNTING AND PETITIONS

Peter emphasized the need to clean up rosters and reduce the number of petitions that cycle through Records/Admissions and the VP’s office. Students who are “no-shows” should be dropped within the first two weeks of class. Students should not be allowed to stay in class if they have not officially enrolled and paid their e-fees. Students must also be reminded of their responsibility to officially add/drop themselves or risk receiving a failing grade or losing a class they “attended” all semester. To date, many faculty and students expect they can fix the problem once the semester is over. But often, the result does not benefit the student.

It was suggested that the VP send out a letters and/or email blasts to faculty and students reminding them to update legal documents and complete any unfinished business/transactions to avoid problems later.

I. BSI UPDATE

Peter reported that, based on the success of the FYE program to date, the District will move forward toward a mandatory approach to assessment and planning. However, now colleges must address how to apply earmarked funds to meet the commitment of assessing students. One key concern is the need for more basic skills sections, especially as more students are assessed. In addition, a need for more contract faculty to take on basic skills courses is needed. It was noted that contract faculty add stability because they are on campus regularly and carry office hours. Currently, approximately 40 faculty (adjunct and contract) are involved in learning communities.

Kathy McGinnis asked whether Jennifer Aase, as City’s Athletics counselor, is involved in the recruitment/assessment process. She emphasized the importance of including coaches in the assessment/recruit process so that athletes are not overlooked. Peter and Julie will meet with Jennifer and the athletics coaches bring them into the BSI fold.

The next District Symposium on Basic Skills will be held at Mesa College on November 7.

J. SEPTEMBER 25 BOARD MEETING

VP White reminded Council to attend the September 25 Board meeting at City College, which will feature presentations Umoja/ and FYE (Marilyn Harvey and Erin Char lens) and sustainability (Karyn Klipple). Presentations will be made 4:00-5:00 p.m. immediately preceding the general board meeting.

H. ROUNDTABLE

Rafael Alvarez distributed rack cards, which provide a comprehensive overview of all vocational and university track programs (certificate and degree) offered at City College. The 11”x 6” cards are now available for distribution and information racks. Rafael extended praise to Heidi Bunkowske for her leadership in developing this new valuable resource.
H. ROUNDTABLE (continued)

City College’s new Athletics Dean Kathy McGinnis distributed to Council the Athletics Department Program for 2008-09. Included in the program are the competition dates and locations for men’s and women’s soccer, volleyball, cross country, and basketball. It was suggested that individual departments—from Student Services and Instructional divisions—commit to attend at least one game per semester in order to boost attendance and support of our athletes.

Greg Sanchez announced that Teresa Villaboy has assumed her new responsibilities as Miramar’s Financial Aid Officer. Her promotion will provide Miramar with seasoned leadership and will enable Miramar to provide continuity of services to its students. ● Greg is continuing to work with district to implement direct deposit for students. He anticipates full implementation of this service by early November. ● City College’s default rate is at 11.5%, which is up slightly from last year. He noted that default rates are on the rise statewide. The default rate is based on the Fiscal Year (FY) 2006 for the federal government and represents borrowers who entered repayment from 10/1/05 to 9/30/06 and who defaulted between 10/1/05 and 9/30/07. ● Greg also reported that on August 14, President Bush is expected to sign into law changes to the existing Higher Education Act. Additions/changes to the Act include:

Effective July 1, 2009, the law increases the authorized Pell Grant maximums for eligible students to:

- $6,000 for academic year 2009-10
- $6,400 for academic year 2010-11
- $6,800 for academic year 2011-12
- $7,200 for academic year 2012-13
- $7,600 for academic year 2013-14
- $8,000 for academic year 2014-15

Limits the time students can receive Pell Grants to up to 18 semesters or its equivalent for students who first receive a Pell Grant on or after July 1, 2008. Only the amount (or percent) of time that a student is enrolled will count against that time limit.

Increases the Cohort Default Rate (CDR) threshold to 30 percent beginning in fiscal year 2012. The CDR will now include two years worth of borrower repayment history. Schools with a cohort default rate of more than 30 percent for two consecutive fiscal years may have their eligibility for financial aid revoked.

Requires the Secretary to develop an EZ FAFSA for individuals eligible for auto-zero EFC, those eligible for simplified needs test (SNT) and to use the simplified paper application form after appropriate field testing

Requires that EZ FAFSA contains only elements necessary to determine student eligibility for federal student aid if such applicant is eligible for auto-zero EFC or SNT

Allows institutions to determine that a student has the ability to benefit from postsecondary education if the student satisfactorily completes six credit hours or the equivalent coursework applicable toward a degree or certificate offered by the institution of higher education

A summary of the revised 1,100 page Act is available online through the National Association of Student Financial Aid Administrators website. Greg will email the summary to Council members.
H. ROUNDTABLE (continued)

Denise Whisenhunt thanked everyone who participated in Welcome Back Week, which was a success!

Larry Maxey announced expansion of SDCCD’s “Gear Up” efforts with San Diego City Schools. All three colleges are expanding high school partnerships as part of this district wide effort.

Bookstore Supervisor DeeDee Porter recognized Marilyn Harvey and financial aid staff for their efforts in helping FYE students with their transition to college. Marilyn Harvey also thanked all support services that for helping to meet the needs of FYE students.

NEXT MEETING DATES (2008-09). Meetings are scheduled 1-2:30 p.m., Room D-102.

2008
October 9
November 13
December 11

2009
January 8
February 12
March 12
April 9
May 14
June 11