SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

January 26, 2012
1:00 – 2:30 p.m.
Conference Room D-121A

Summary

PRESENT: Alisia Acevedo, Dotti Cordell, Maria Elena Delgado, Helen Elias, Denise Hollis, Mary Jane Kruse, Cathi Lopez, Kathy McGinnis, Bonnie Peters, DeeDee Porter, Gerald Ramsey, Megan Soto, Denise Whisenhunt, Peter White, Debra Wright-Howard

STAFF: Desiree van Saanen

I. REPORT FROM DISTRICT SSC

Course Repetition Policy Changes - Council reviewed two handouts outlining statewide changes to the course repetition policy, as well as the district’s procedures for implementation. The State will now fund three attempts of the same course effective summer 2012. Upon registering in a repeated course for the third time, students will no longer need to petition, although they will receive a written warning. If the student is unsuccessful in a third attempt, he/she will need to petition to repeat the course for a fourth time. The student’s third grade will now override the previous two grades.

A fourth attempt may be state funded if one of several conditions applies:

- There has been a significant lapse of time as defined by Title 5. This rule applies to students who received a satisfactory grade in the course but that there has been a significant lapse of time that has rendered the course programmatically obsolete. The rule also applies to students who must follow course-recency requirements of the transferring institution.

- Student’s previous grade(s) was all or in part due to extenuating circumstances (medical/illness, accidents, legal, personal), or any condition/event beyond the control of the student. Peter reminded Council that petitions citing extenuating circumstances must be submitted with support documentation.

- Fourth-attempt approved petition not meeting the criteria will be unfunded.

Peter noted that approved petitions may include restrictions depending upon the student’s academic record. Such restrictions may include limiting units or the format in which the course is taken (i.e., short-term, open-entry/exit, WEB).

The district will be sending students an email outlining the new course repetition rules. Once Peter receives a copy of the email, he will forward it to Council members. Council members discussed possibly modifying the language of the email to be distributed to students. Peter asked Council to provide their recommendations and he will address them at the next District SSC meeting. Council also discussed strategies for early intervention, especially where Math courses...
I. REPORT FROM DISTRICT SSC (Course Repetition Policy Changes) continued

are concerned. It was noted that Math 46 has a 50% passing rate. This low percentage may be due, in part, to a departmental comprehensive final that students are required to pass. If a student does not pass the final—regardless of prior grades in the course—he/she fails the course. Miramar and Mesa Colleges utilize an “additive” final, which encompasses primarily the final chapters/exercises of a course. There may also be a gap between the material on the final and the material taught in class. Cathi Lopez, as the Academic Senate representative, will raise these concerns with the appropriate instructional representatives.

Maria Elena Delgado noted that she works with students who must provide progress reports to her under the Price Scholars Program. She receives positive progress reports for her Math 46 students throughout the year, after which some of the students fail the course because they have failed the final.

Financial Aid Changes and Fact Sheet for BOG Fee Waiver – Council members reviewed and discussed several financial aid changes effective 2012.

- BOGFW Section C Change – In the past showing $1 of need could qualify for the full BOGFW. Effective Fall 2012, this “minimum need” will be raised to $1,104. It was noted that only 1.7 percent of current recipients system-wide will be affected by this change.

- BOGFW eligibility – (1) Students who have earned more than 110 units will not be eligible to receive the waiver based on the Student Success Task Force’s recommendation. However, legislation must be passed for this to become effective.

- Ability to Benefit (ATB) - All new students will need to have a high school diploma or GED in order to qualify for federal and state financial aid. This does not apply to the BOG Fee Waiver.

- Lifetime limit on PELL – Changed from 9 years to 6 years full-time equivalent.

- Student Loans – The interest rate for subsidized federal loans will jump to 6.8% unless congress takes action. The interest rate for the same loan today is at 3.4%.

- IRS Data Retrieval System - FAFSA applicants can now imbed tax information directly into their application. The new option will be available February 1 for students and/or their parents who have already filed their 2011 taxes. Schools will no longer be able to accept copies of the tax returns. However, students can request IRS tax transcripts be sent directly, for which there is generally a three-day turnaround.

District Evaluations and Business Practices – The district office (Student Services) has prepared a resource guide for District Evaluations Business Practices. Eventually, the packet of materials will be sent to Peter electronically. He will prepare notebooks for the Student Services Council members, which can be updated periodically as we receive new material from district.
I. REPORT FROM DISTRICT SSC - continued

**Application Deadline (Fall 2012)** – Council members discussed the effects of a possible July 1 application deadline for Fall 2012, which would compress the registration period to 2 to 3 weeks in July. It was suggested that sending out the registration appointments earlier may alleviate workload on staff.

**All Counselors Retreat** – The Districtwide All-Counselors Retreat is scheduled for Friday, March 2, 8:00 a.m. to 12:00 noon at Mesa College (Room TBA).

II. PLANS FOR A AND M BUILDING REMODELS

The proposed M building remodel has been placed on hold due to the discovery of an earthquake fault that runs through the middle of the building. We are awaiting clear definitions from Tom Fine as to usage restrictions that are key to the extent of remodeling that can be done. However, it is likely that the bookstore will not be moved to the downstairs portion of the M building but we may still look to see what can be done with the upstairs for Student Affairs functions. If Student Affairs cannot be moved to this location, we may need to use a portion of the T building.

Meetings are currently being set up to review space/function plans for the A building that were submitted approximately one year ago to see if departmental needs have changed. Peter indicated that he will have a separate discussion regarding the M building usage once he receives further information from Tom Fine. Council members also discussed the need for Personal Growth classrooms, space for veterans and “swing space” that could be used for temporary projects or relocations.

III. ACADEMIC STANDARDS POLICY AND PROCEDURES

The new Academic Standards Policy, as published on the District’s Student Web Services website was distributed for review and discussion. For the first disqualification, students must attend an Academic Success Workshop and complete a Student Academic Contract before readmission. Students who have been disqualified for a second time will be required to sit out for one full year—no exceptions—and must complete a Student Academic Contract, and meet the conditions of the contract, before readmission. Students disqualified for three or more times must also sit out for one full year—no exceptions. In addition, they must petition for acceptance back into college. If the petition is accepted, the student must meet with a panel to present his/her case for readmission.

A student wishing to petition for Fall 2012 must do so by March 30, 2012. They will be notified of the decision by April 16. There will be no opportunity for appealing the decision if the petition is denied. A panel will convene in late May or early June to review cases and meet with students. Decisions made at this panel hearing will be final. The timeline for students petitioning for Spring 2012 readmission was also discussed.

IV. RUMOR CONTROL – No discussion

V. PROGRAMS & SERVICES UPDATES

**Athletics** – Congratulations to the City College Men’s Basketball team who dunked Mesa College during their matchup on Wednesday, January 25. Go Knights!
V. PROGRAMS & SERVICES UPDATES (continued)

**Student Success Initiative (Title 5)** – Several FYE bridge courses have been secured for summer. Students will likely be registered by add code. Bonnie indicated that her team is trying to reach out to all eligible students. Peter noted that a list of the proposed courses to be offered this summer is available electronically for those who would like to have it.

Bonnie further reported that T5 is currently in the process of hiring a .50 FTE researcher. A researcher was hired a while back but she has since quit. Once a researcher is in place, we should begin to receive valuable data. Also, she and the FYE leadership from the other colleges will meet to review and assess the progress, deficiencies, differences and similarities of their programs thus far.

**Student Development** – Helen reported that during a flex workshop regarding Veterans, several veteran participants expressed the need for a meeting facility, preferably one with chairs, tables and computers. Debra from DSPS agreed to loan out A-220 since budget cuts have precluded the scheduling of DSPS classes. *Thanks DSPS!!*

**DSPS** - Debra expressed thanks to Student Services folks who offered to lend a hand during this every difficult budgetary time. After sending out a City email alerting faculty and staff of the reduction in DSPS services caused by a diminishing budget, Debra received several emails from folks offering their services and support. She appreciates everyone’s willingness to help!!

**REMAINING SPRING 2012 SSC MEETING SCHEDULE:** All meetings—except where noted otherwise—are held 1:00-2:30 p.m., Conference Room D-102.

February 9, 23
March 8, *(March 22 meeting cancelled)*
April 26 *(1:00-3:00 p.m.)*
May 10, 24
June 7, 28 *(1st & 4th Thursdays)*