SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

April 26, 2012
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT:  Rafael Alvarez, Dotti Cordell, Debbie Berg, Maria Elena Delgado, Leslie Easton, Helen Elias, Denise Hollis, Cathi Lopez, DeeDee Porter, Gerald Ramsey, Megan Soto, Denise Whisenhunt, Peter White

STAFF: Desiree van Saanen

I. REPORT FROM DISTRICT SSC

Peter reported that District SSC was cancelled this week. However, Student Services related items are on the horizon.

Electronic Medical Records – District VPSSs will meet with Student Health Directors on Thursday, May 24 to discuss the future of medical records maintenance. Council members briefly discussed budgetary implications. It was noted that both Mesa and Miramar have significant Health Services reserves/carryovers to support the expense of implementing an ELM.

Student Success Task Force Update – Peter reported that the Student Success Task Force-related workgroups have been convened to focus on implications of specific changes that affect unit limitations, academic standing/probation, and enrollment priorities. A workgroup on BOGW eligibility standards is in the works but has not yet convened.

II. SUMMER ALL-CLASSIFIED STAFF WORKSHOPS

Peter reminded Council to forward their agenda ideas to him. He will send out a rough agenda to SSC. The first workshop will focus on these changes and their impact on students in relation to course shrinkage, disqualifications changes, enrollment priority changes, transfer options, etc. The second workshop will focus on the same issues but from a personnel perspective.

Dotti recommended that part of the staff workshops be devoted to reviewing SLOs and assessing whether students are navigating the system more quickly and accurately. For instance, some Student Services departments may examine whether the pressure to meet deadlines has resulted in more responsible student behavior. Workshops are scheduled this summer as follows:

Wednesday, June 6  3:30-6:00 p.m. (Staff Lounge)
Wednesday, June 27,  3:30-6:00 p.m. (Staff Lounge)
III. SLO REPORT TO ACCJC – DUE OCTOBER 2012

Peter reiterated that by Fall 2012, all colleges in the region must be able to demonstrate proficiency in the implementation and assessment of student learning outcomes (SLOs). An SLO report summarizing City College’s progress is due to the ACCJC by October 2012. This report, which is in a narrative format, will require colleges to show how the SLOs are linked to other accreditation standards. While the SLO report does not require Board of Trustee approval (only the President’s signature is required), there have been discussions at the district regarding the “coordination” of all college reports to ensure some degree of oversight.

Peter indicated that individuals assigned to work on the College’s Midterm Report will need to now focus on preparing language for the SLO Report. He noted that much of the information/language utilized for the SLO report can be imported into the Midterm Report, the latter of which is due to the ACCJC in October 2013. Peter will forward the report format to Council members.

IV. ENGLISH 47 – Revised English Courses (Accelerated) – Peter reported that discussions are continuing in an effort to bridge the accelerated English 47 course to the traditional English sequence. However, there is currently agreement on some broad aspects, as follows:

- To place an enrollment limitation on English 42, 43, 48 and 47 stating “This course is not open to students with credit in English 265B or English 47,” and to add a limitation on enrollment to English 47 stating “This course is not open to students with previous credit in ENGL 42, 43, 48 or 49.”

- Like English 48 and 49, English 47 should be a prerequisite for ENGL 101, 105, 202, 208, 209, 220, 221, 238, and 240.

It was noted that City College will be offering only two sections of English 47 in Fall 2012. It is expected that most of the registrants for these sections will be students from FYE and other primary cohorts. Council discussed the importance of monitoring student progress in the accelerated track for determining best practices in the future.

V. PROGRAMS AND SERVICES

Student Affairs – Denise urged Council to encourage their staff to volunteer for this year’s commencement. Ushers are especially needed. Peter sent out a notice to managers and supervisors across all departments requesting their support. We currently have approximately 30 volunteers but we need 45. Student and hourly volunteers are welcome! Peter noted that while volunteers are preferred, contract staff may opt to convert hour overages into comp time.

The Scholarship Luncheon is scheduled for this Saturday, April 28. It was noted that over $200,000 in scholarships have been awarded this year.
V. PROGRAMS AND SERVICES (continued)

Preparations for several graduation receptions are underway as follows:

- The Black Graduation and Rite of Passage Celebration, in honor of African-American student graduates, will be held on Thursday, May 17, 5:30 p.m. (immediately following graduation rehearsal), in D-121. Donations for this event can be made through the SDCC College Foundation.

- EOPS Graduation Reception – Friday, May 11

- President’s Reception (honoring transfer-bound students) – Friday, May 11, 5:30 – 8:00 pm, Gorton Quad

- Chicano/Latina Graduation and Reception – Saturday, May 12, Saville Theatre and Gorton Quad

- Nursing Graduation “Pinning” – Saturday, May 19, 10:00 a.m. at the Harry West Gym

**MESA Program** – The 8th Annual Student Project and Research Symposium is scheduled for Wednesday, May 2 in the Gorton Quad. This year’s theme is “A Celebration of Student Excellence.” The event provides students with the opportunity to present research projects through posters, displays and oral presentations.

Council members applauded AS President/Student Trustee Michael Cash, who was selected to receive a Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Michael is one of only 60 Scholars selected this year to receive the award. The scholarship is for up to $30,000 per year (for up to three years). Congratulations to Michael!!

**Athletics** – Reporting for Kathy McGinnis, Debbie Berg announced that SDCC will host the Badminton Championships on Thursday, May 10 through Saturday, May 12. Thursday’s games will begin at 1:00 p.m. Friday and Saturday games will start at 9:00 a.m. She further announced that Men’s Basketball Coach Mitch Charlens was awarded “Coach of the Year (2011-12).” SDCC now has four “Coaches of the Year.”

**Mental Health Counseling** – Adjunct Counselor Matthew Ring was voted into a VP board position for the CCC Mental Health and Wellness Association. Congratulations Matt!

**Price Scholarship Program** - Maria Elena Delgado announced she recently concluded interviewing 43 Price Scholarship candidates.

**Hiring/Personnel** – Peter indicated that interviews for the Vice President of Administrative Services will be held May 9-10, with final interviews commencing the following week. We hope to have the position filled by July 1.
V. PROGRAMS AND SERVICES (continued)

Helen Elias is taking the lead on the hiring committee for the EOPS Director position. August 1 is anticipated as a filling date for this position. The application deadline is May 30, 2012.

IV. RUMOR CONTROL – No discussion

REMAINING SPRING 2012 SSC MEETING SCHEDULE: All meetings—except where noted otherwise—are held 1:00-2:30 p.m., Conference Room D-102.

May 10, 24
June 7, 28 (1st & 4th Thursdays)