SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

September 20, 2012
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Rafael Alvarez, Debbie Berg, Dotti Cordell, Maria Elena Delgado, Helen Elias, Denise Hollis, Lou Humphries, Mary Jane Kruse, Cathi Lopez, Kathy McGinnis, Bonnie Peters, DeeDee Porter, Greg Sanchez, Megan Soto, Tandy Ward, Peter White, Debra Wright-Howard

STAFF: Desiree van Saanen

I. REPORT FROM DISTRICT SSC

**SB 1440** – Council member reviewed a grid showing district-wide Associate Degrees for Transfer under SB 1440 that have been implemented or are planned to receive Board approval this Fall 2012. It is anticipated that the Board will approve Physics in October and Political Science and History by the end of Fall ’12. A number of other disciplines are under faculty review. It was noted that the TMCs must go through a comprehensive curriculum process, receive Board approval by October 18, and be reviewed and approved by the State Chancellor’s Office by December 1. The VPIs and VPSS have outlined a plan and timeline for this process. It was noted that TMCs need to be completed by the end of November so there is time to notify students. Lynn is in the process of drafting emails that will be generated to students who have declared TMC majors and have Education Plans on file.

The District SSC has expressed concern that SDSU will give priority to TMCs from non-local community colleges over and above local students without TMCs. Council discussed creating TMCs that are more narrowly designed to meet SDSU’s transfer model.

II. FRONT COUNTER CULTURE OF SERVICE

Council members discussed strategies to address student complaints that allege SDCC front office staff are treating them rudely and/or provide misinformation. It was noted that some responses may be natural given that staff are often provoked by a student’s rudeness or offensive behavior. It was suggested that staff be encouraged to seek the assistance of their supervisor(s) when they feel a situation is escalating, and that supervisors meet with students separately and privately to assess their needs. It was also recommended that staff have opportunities to share their experiences, concerns and comments with other classified staff in order to work on ways to mitigate conflict. This topic will be discussed further during the October SSC meeting.
III. REGISTRATION DATES – FALL 2013, FALL 2014

Council members reviewed registration dates and timelines for Fall 2013 and Spring 2014 semesters. The application deadline for Fall 2013 classes is July 1, 2013. Students who file an application after July 1, 2013 can register during open enrollment (August 9-15, 2013). The application deadline for Spring 2014 classes is November 13, 2013. Students who file an application after November 13 may register during open enrollment (January 6-23, 2014).

It was noted that students filing applications after the deadline will not have timely access to important student support services (i.e. counseling, orientation, testing/placement).

IV. DRAFT PRIORITY REGISTRATION GROUPINGS FOR FALL 2014 AND BEYOND

Council reviewed/discussed a draft proposal for priority registration criteria for Fall 2014, as follows:

- Group 1: Fully matriculated military/vets, Foster Youth, DSPS & EOPS
- Group 2: Fully matriculated continuing Students (Includes CE Advantage students)
- Group 3: full matriculated new & returning students (Includes both returning and returning transfer students without a BA/BS degree who are fully matriculated)
- Group 4: Non-matriculated continuing, new and returning students
- Group 5: Students with 100+ units (not including Basic Skills units or high-unit majors)
- Group 6: Students who lost priority due to academic standing
- Group 7: Students concurrently enrolled at a 4-year institution
- Group 8: Students who have 4+ certificates, 2+ AA degrees, or students with 4-year degrees.

Students who fall under Group 1 AND a second group will be given priority status within the secondary group. For instance, a fully-matriculated military student who has accumulated over 100 units would receive priority registration under Group 5.

Bonnie Peters indicated that FYE students in their second semester are supposed to be included in Group 2 per Lynn Neault, citing the SDCCD Business Process for FYE Students (Fall 2012). Peter will bring this to the attention of Lynn/SSC for possible correction.

The priorities are moving toward adoption. Cathi Lopez will present them to the Academic Senate for review and feedback. The City SSC will discuss the registration priorities (with feedback) again during the October SSC meeting. Campus approval must be finalized in time for Board approval in December. Students will be notified in Spring 2013 of the new registration priorities for Fall 2014.

V. SLO REPORT TO ACCJC – OCTOBER 2012

VP White announced that the SLO Report will be submitted to President’s Council next Tuesday, then to the Academic Senate for discussion. The report does not require
V. SLO REPORT TO ACCJC – OCTOBER 2012 (continued)

Board approval; only the college president’s signature is required. However, the report will be presented to the Board as an “information item” after it is submitted to the Accrediting Commission.

VI. PROGRAMS & SERVICES

Classified Staff - Council Members were reminded about the Jordan Goldrich workshops on “Building Success Through Effective Communication,” which is sponsored through Title V and is part of the Classified Staff Institute. The workshops are scheduled for:

Thursday, October 4
2:00 p.m. – 6:00 p.m.
Room A-103

Monday, October 29
2:00 p.m. – 6:00 p.m.
Room B-203

Student Development – Helen Elias announced the receipt of two grants: 1) the USA Funds Grant, in the amount of $90,000 for the 2012-13 Academic year, to expand the peer/mentor training program; and the 2) Mental Health Program grant for Veterans, in the amount of $125,000, to aid in the counseling of veterans. She noted Chancellor Carroll will address SDICCCA next week and will provide a statement regarding these grants and the types of student support the funding will provide.

Athletics – Debbie Berg reported that the Athletics Department will be participating in the 2012 Making Strides Against Breast Cancer San Diego Fundraiser. Cancer charity walkers, to include City College Knights Athletes, will meet in Balboa Park on October 21 to promote breast cancer awareness and funding for the American Cancer Society. To participate in the walk or pledge your support, click on the Athletics webpage http://www.sdcity.edu/Athletics.

The Knights are currently collecting food contributions for the SDCC Student Food Pantry. Athletic teams will compete against one another to collect the most food donations based on weight. The winning team will receive a pizza party. Council members were encouraged to sign up with their favorite team and coordinate donations through their department(s).

Financial Aid – Greg Sanchez reported that the U.S. Office of Attorney General and the Inspector General with the Department of Education announced the arrest of 21 people in connection with a fraud ring that is alleged to have stolen over $770,000 in financial aid. The schemes involved several groups operating out of 15 institutions within California, and targeted primarily online programs/courses. Greg indicated that he had been working with the OIG for nearly three years to identify fraudulent trends and subsequently submitted a report to the Attorney General’s Office.
VI. PROGRAMS & SERVICES (continued)

**Student Success Initiative (Title V)** – Bonnie Peters announced that First Year Experience staff and ambassadors are working with Student Affairs on a campaign to encourage students to register to vote. Tandy noted that a voting booth for students will be located in the HWG on October 6 to facilitate student schedules.

**Student Affairs** – Tandy Ward is working with AS to coordinate an event to recognize the 2nd anniversary of the death of Diana Gonzalez. A vigil is tentatively planned for October 11. The Student Affairs office will send out a campus-wide notice once the date/time is confirmed.

**Student Health Services** – Dotti Cordell distributed handouts (display cards) that identify the locations of Automated External Defibrillator (AED) and emergency call boxes on campus. The reverse side of the card provides an explanation of its use/function of AEDs, as well as detailed instructions on how to properly use them.

**Fall 2012 SSC Meetings (Scheduled 1:00-2:30 p.m. unless noted otherwise)**

- October 11 (D-102)
- October 25 (B-104)
- November 1 (1:00-3:00 p.m., B-104)
- December 6, 13 (1:00-3:00 p.m., D-102)