Accreditation Steering Committee Meeting  
April 10, 2013  
2:00-3:00 p.m.  
Conference Room D-102

Summary

Present:
Randy Barnes, Dotti Cordell, June Cressy, Salley Deaton, Helen Elias, Lori Erreca, Robbi Ewell, David Fierro, Berta Harris, Marilyn Harvey, Sandra Pesce, Jeanie Tyler, Desiree van Saanen, Denise Whisenhunt, Xi Zhang

Midterm Report:
The latest version of the Midterm Report was distributed to committee members and includes a new section on SLOs. Dotti C. also proofread and edited the entire report, making numerous grammatical corrections.

Several sections are still in need of completion including ILC-Information Technology, Rob E.; “Diversity”, Denise W.; and Faculty Training/orientation, Jeanie T. In the future, updated versions of the report will be dated on the front page. David F. reported that the Academic Senate recommended some changes to the “Contract Faculty Hiring Criteria;” however, the document is nearing completion.

Randy reminded committee members that we should have a complete draft no later than summer’s end; however, this would be a worst-case scenario. It is much preferred to have a completed draft before spring’s end to insure there is time to seek approval from the appropriate governing bodies before going to the BOT in September.

Annual Report - Institutional Standards – The Annual Report “Institutional Standard” will be based on data averages over a five-year range. This model is currently endorsed by The RP Group; however, the College decides to factor in variability of historic data and agrees to set the standard at one standard deviation below the five year average for college degree completion, transfer rates and certificate completion, respectively.

Taskstream – It was explained that 100% of SDCC courses are in CurricUnet, and have SLOs; however, only about 69-70% are in Taskstream. The percentage is likely to increase significantly in time for the 2014 Accreditation Report and may increase slightly before the Midterm Report is submitted. Committee members also discussed “proficiency” in relation to the percentage of courses that have completed a full cycle of assessment. It was noted that SDCC should reach proficiency status by the 2014 accreditation team visitation.
Master Planning/Program Review – MPAROC voted to change the Master Planning/Program Review cycle to insure the process is completed in the fall rather than spring semester. Plans should be submitted to their respective deans by November 1, with division plans completed by the end of the fall semester. This timeline would allow the program review cycle to inform the budget development process. The budget development deadline is April 15.

Spring 2013 Meeting Dates:

Meeting dates for the Accreditation Steering Committee will be have been changed to 1st & 3rd Wednesdays (2nd/4th Wednesdays in a 5-week month), 2:00-3:00 p.m., room D-102.

April 24
May 8, 22
June 5, 19