ACADEMIC COUNSELING AND GRADUATION

Is there assistance available in academic counseling to develop an educational plan in pursuing an Apprenticeship Program?

We have a part-time counselor for the apprenticeship programs in the City college counseling office. For specific apprenticeship counseling questions, please contact Silvia Kawahara via e-mail at skawahar@sdccd.edu. Additionally if you are looking for answers to general counseling questions about academic programs, any of the counselors on campus will be able to help you.

Can I do online counseling?

Yes. Online counseling is available through our student web services at www.ecounselsdcity.net.

How do I follow up to obtain my Certificate of Achievement or Associates in Science? Do I need to do anything, or do I automatically receive the Certificate or Diploma when I have completed my coursework?

When all of the course work has been completed for the apprenticeship, you must submit a PETITION TO GRADUATE through the Evaluations office at City College. In addition, if you have taken college classes at another college, transcripts for these courses must also be submitted. After your coursework is evaluated and confirmed as completed, a Certificate of Achievement can be awarded. In addition, if all the General Education coursework has also been completed, an Associate’s Degree can be awarded. These certificates are usually mailed out in the fall semester following completion.

Can I petition for graduation online?

Yes. You can submit your petition for graduation online through student web services. Log onto www.sdccd.edu and on the left side of the screen you will see district links. Click on the Student Web Services link; then click on Graduation Petition link. Next, you will need to enter your 7-digit student ID number in the login to e-grades. Complete the fields and submit the information. Keep in mind that in order to graduate, all transcripts must have been successfully processed and you must have an educational plan on file that has been developed by a counselor.

Can I get a College student ID?

Yes, once you are admitted into the Apprenticeship Program you are a qualified San Diego City College student and you are able to obtain your student ID and benefit card from college student services. You must be currently enrolled in classes and possess a current photo identification when you apply for the student ID. Applications are available at the Admissions Office and there is no charge for the student ID, yet if you need a replacement the fee is $5.00.

Are there scholarships available to help individuals with finances while pursuing the Apprenticeship Program?

Yes. There are scholarship opportunities available, please see the scholarship information or contact your apprenticeship employer sponsor directly for the information.

Should I apply if I have been convicted of a crime?

Contact the apprenticeship program sponsor in which you have an interest to gain employment. The cases of applicants with a prior conviction are reviewed on an individual case-by-case basis. Each sponsor will be able to advise you about their specific policies related to employment eligibility.