First Year Student Success Peer Mentor

**Job Description:**

First Year Success Peer Mentors will assist FYE counselors in providing support and mentoring to first year students. Peer Mentors are expected to have knowledge of the course catalog and applicants must be familiar with campus resources. Additionally Peer Mentors provide faculty and staff with a student perspective and input on advising needs.

**Peer Mentor's Responsibilities to New Students**

- Participate in Student Success Day and serve as a peer support during registration
- Answer questions about FYE and the college campus
- Provide support to mentees throughout the academic year
- Help students make connections at SDCC that support their interests and needs
- Plan group activities for students in the FYE group to which he/she is assigned
- Meet individually or in small groups with mentees for study sessions
- Introduce students to college activities, clubs and organizations
- Help students understand the academic and social demands of college life
- Guide students with effective ways to communicate with faculty and advisors
- Help students develop a sense of community

**Required Time Commitment**

- Participation in mandatory training during the summer
- Assist during Student Success Day New Student Orientation
- Minimum availability to work 10 hours per week
- Attend scheduled meetings with the Front Door Coordinator/ FYE Coordinator and other mentors
- Meet with the FYE counselor(s) to determine faculty expectations related to students
- Complete mentor logs that document activities

**Peer Mentor Desirable Qualifications**

- Minimum cumulative GPA of 3.0
- Full-time degree seeking student (Part time students may be considered under special circumstances)
- Excellent communication skills (English, communications or related majors desired)
- Excellent computational skills (Math, Engineering or related Science major desired)
- Excellent interpersonal and organizational skills
- Must have completed at least 24 units towards degree and expected to graduate and/or transfer within two years of accepted Peer Mentor start date (Fall)
- Completed application and referral letters from a faculty and/or staff member at SDCC or current school
- Must be culturally sensitive and have a flexible outlook