I. **Call To Order** – The meeting was called to order at 3:02pm.

II. **Approval of Minutes** – The February 6th meeting minutes were approved with revisions.

III. **Treasurer’s Report - Checking**: $1735.96; **Savings**: $601.65; **Petty cash**: $51.48

IV. **Fundraising** – The Senate discussed selling candles again for a springtime fundraiser. The Senate would like to sell nachos at the different events taking place during the semester.

V. **Classified Scholarship** – The top 5 applicants were selected for the Classified Scholarship. Student affairs will decide make the final decision. The scholarship will be awarded during the annual scholarship luncheon on Saturday, April 12th at 11:00am.

VI. **Classified Senate Elections Promotion** – The promotional e-mail for previous elections will be revised to include more information about the expected duties of the executive board members. The lists of duties will be revised to provide a more accurate picture of what the board members actually do. Editing will be done next week in order to send the e-mail out about elections as soon as possible.

VII. **Classified Service Awards** – The Classified Service Awards will be on Monday, May 12th in MS-140. The Senate is currently planning the menu. The list of awardees is expected to arrive in March.

VIII. **Round Table**
   A. The Senate received 50 dollars in donations from Enactus.
   B. Classified representation was needed for the 1CC committee. A representative has been appointed.
   C. The Senate is now receiving a budget--$500 for the current academic year, $1000 for every year afterward. Possible uses for the fund were discussed.
   D. The VP of Instruction is working with the deans to get a list of classified positions needed in their departments.

IX. **Adjournment** – The meeting was adjourned at 3:54pm. The next meeting will be on March 6th from 2:30pm-4:00pm in Room A-1P.