MEMBERS

Awana Payne  Vice President, Classified Senate
X Barbara Ring  Associate Professor, Librarian
X Berta Harris  Student Learning Outcome/Administrative Outcome Co-Coordinator
Cathi Lopez  Professor, Counselor
Debbie Berg  Associate Dean, Nursing
X Dotti Cordell  Professor, Student Health Services
Denise Whisenhunt  Vice President, Instructional Services
X Edwin Hiel  Professor, Counselor
Elva Salinas  Title V Professional Development Coordinator
X Gwyn Enright  Professor, English, Online Mentor
Heidi Bunkowske  Public Information Officer
Helen Elias  Dean, Student Development and Matriculation
Hoat Le  Professor, Mathematics
Jacque Bell  Vice President, Administrative Services
X Jaime Estrada  Professor, Spanish
X Jan Jarrell  Associate Professor, English/ESOL, Basic Skills Initiative Co-Chair
X Jeanie Tyler  Off Campus Director
X Jennifer Ignacio  Senator, Classified Senate
June Cressy  Senator, Classified Senate
Kathy McGinnis  Dean, Health, Exercise Science, and Athletics
Larry Maxey  Acting Dean, Student Affairs
Lori Erreca  Dean, Behavioral and Social Sciences, Consumer and Family Studies
X Minou Spradley  Dean, Engineering, Math, Sciences, and Nursing
Nick Slinglend  Associate Professor, Mathematics
X Mitch Charlens  Professor, Physical Education/Head Coach Men’s Basketball
X Randy Barnes  Acting Vice President of Instruction, MPAROC Co-Chair
X Ray Wong  Professor, Counselor
X Robbi Ewell  Dean, Information and Learning Technology
Rose LaMuraglia  Acting Dean, Business, Information Technology, and Cosmetology
Salley Deaton  Professor, Business/MPAROC Co-Chair
Susan Fontana  President, Chairs Cabinet
Trudy Gerald  Dean, Arts, Humanities, and Communications
X Xi Zhang  Campus Researcher

GUESTS PRESENT:  None

STAFF PRESENT:  Lydia Gonzales, Instruction
I. REVIEW COLLEGE MISSION STATEMENT

Those present reviewed the college mission statement and suggested revisions. Gwyn Enright expressed the need to highlight the importance of instruction in the eighth bullet of the mission. Robbi Ewell suggested the word “citizens” be changed to “individuals” to be more inclusive of the college’s diverse student body. The mission statement was approved by consensus with revisions (see the attached DRAFT).

II. REVIEW COLLEGE INSTITUTIONAL PRIORITIES

Those present reviewed the college institutional priorities and suggested revisions. The council agreed by consensus to reorder the Institutional Priorities. Minou Spradley questioned the definition of Innovative Approaches. She thinks the description is too broad. Rob Ewell proposed the description is meant to be inclusive and not prescriptive. While classroom faculty are innovative with teaching pedagogy and curriculum, Edwin Hiel shared that counselors are looking at how to package educational plans in a manner that demonstrates a clear critical path to completion. Minou also asked for clarification about Accountability. She said that faculty in her school have a difficult time linking program review and master plan to Accountability. Xi agreed and said researchers couldn’t define Accountability nor could they identify related research. Rob suggested that accountability could mean personal accountability, integrity to process, and integrity to the college mission. Jan Jarrell suggested the priority be renamed. Salley Deaton suggested Accountability be renamed Institutional Accountability. The institutional priorities were approved by consensus with revisions. (See Institutional Priorities Revision.09.04.13)

III. CAMPUS RESEARCH UPDATE

As a follow-up to her college-wide August 26 email, Xi Zhang briefly described the numerous research reports available to the college.

1. City College Student Demographics
   http://research.sdccd.edu/index.cfm?action=studprofiles&gnav=2&lm=1
   The college student application form is the source for this report. The report contains college-wide student demographic information as self-reported by the student.

2. City College Fact Book 2013
   http://research.sdccd.edu/index.cfm?action=rsrchreps&gnav=5&lm=2
   The report contains trend data by headcount and student characteristics, term and annual persistence rates, student completion, productivity and efficiency, and human resources.

3. City College Facts on File 2013/14 Edition
   http://research.sdccd.edu/index.cfm?action=rsrchreps&gnav=5&lm=3
   The report includes information on student enrollment, student outcomes including retention, success rates, and awards conferred; and Human Resources.

4. City College Basic Skills Report 2013
   http://research.sdccd.edu/index.cfm?action=studoutcomes&gnav=6&lm=2
The report will be briefed and discussed at the Basic Skills Steering Committee meeting on Friday, September 13, 9:30am. For the first time, the report includes annual persistence rates. The report also includes ARCC scorecard data.

5. SDCCD Transfer Report 2007/08-2011/12
   http://research.sdccd.edu/index.cfm?action=studoutcomes&gnav=6&lm=4
   The report demonstrates student transfer volume, desegregated by demographics, transfer rate, and transfer-prepared (students who have enough units to transfer, but have not done so).

6. City College High School Pipeline Report 2012
   http://research.sdccd.edu/index.cfm?action=studprofiles&gnav=2&lm=4
   The report describes the feeder high schools for the college, college participation rates of high school graduates, high school GPA of college-enrolled high school graduates, participation rates of concurrent students, student characteristics, enrollments, persistence, as well as college assessment and placement of incoming students; and course enrollment by placement.

7. City College Institutional Effectiveness Scorecard 2012/2013
   http://research.sdccd.edu/index.cfm?action=rsrchreps&gnav=5&lm=4
   The report is different from the ARCC Scorecard report. This is an internal look at the college institutional effectiveness by evaluating student characteristics, enrollment, outcomes, and satisfaction survey results.

8. City College Employee and Student Satisfaction Surveys 2012 – Reports and Briefings
   http://research.sdccd.edu/index.cfm?action=rsrchreps&gnav=5&lm=5
   The reports are needed for institutional effectiveness and compliance with accreditation requirements.

9. Annual Program Review Data Packet
   The reports are available through your division deans.

To view additional completed studies, please visit the District research website at http://research.sdccd.edu/. Contact Xi with questions or to request assistance with briefing/understanding/interpreting the data. Cathy Hasson is available in Xi’s absence.

IV. FACULTY HIRING PROCESS

Berta Harris asked Randy Barnes for clarification about the final results of the faculty position hiring process. Randy explained the MPAROC scores resulted in the following positions going forward:

<table>
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<tr>
<th>Access Technology Specialist</th>
<th>English</th>
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<tbody>
<tr>
<td>Anthropology</td>
<td>Geography/Geology/Geographic</td>
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<tr>
<td>Biology</td>
<td>Information Systems</td>
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</tbody>
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However, the Access Technology Specialist position requires Board of Trustees approval to move the position from a categorical fund to a general fund. Due to the time-sensitive process to hire new faculty, the college president, vice presidents, and Academic Senate agreed to postpone hiring for the aforementioned position. Upon reviewing the MPAROC scores, the next highest rated position was a tie so the college president, vice presidents, and Academic Senate agreed to request both positions be filled. The college will seek to hire the following faculty to start January 1:

- Accounting
- Anthropology
- Biology
- English
- Music
- Geography/Geology/GISG
- Physical Education
- Political Science

Randy expects the college will be able to hire seven more faculty to start July 1. This second group will likely need to be named before the Thanksgiving holiday. Randy will reconvene the Faculty Hiring Subcommittee to run a pilot test of the new process. The new process will be reviewed and the Academic Senate will decide which process to use for the second group of faculty positions.

Next meeting: Wednesday, September 18, 3:30-4:30pm, Room D-102