Sample BPR Outline from Study Skills Booklet

Chapter 6: Your Class Notebook

- The Structure of Your Math Notebook
  - Three-ring binder
  - First page - title page. Title page tear-out at back of book.
  - The notebook should be divided into five sections

- First section: Handouts
  - Any handouts that are given in class.
  - Any resources that may be helpful.

- Second section: Class Notes and Class Work
  - Include all notes from class.

- Third section: Homework
  - All assigned homework.
    - Show every step.
    - Circle answers where appropriate.
    - Do not write in pen.

- Fourth section: Exams and Quizzes
  - Put each exam or quiz in order.
  - Correct each missed problem.

- Fifth section: Glossary
  - List of definitions from:
    - Lectures
    - Textbook Reading
    - Homework

- General Remarks about Math Notebook
  - 3-ring binder is best
  - Do not put loose-leaf pages at the beginning of your notebook.