**Scholarship Officer**

ASG Scholarship Officer:

- Shall coordinate with the Scholarship Office to keep the student body updated with the latest scholarship information.

- Shall advertise Scholarship Deadlines to the student body.

- Shall chair the ASG Scholarship Committee.

- Shall assist the Dean of Student Affairs, and the Scholarship Coordinator with the Spring Scholarship Banquet. • Shall have one vote per issue on the ASG.

- Shall coordinate with the Scholarship Office, in the absence of a Scholarship Officer, and Webmaster/Graphic Design Officer, to keep the student body updated with the latest scholarship information and deadlines.

- Shall chair the Scholarship Committee, in the absence of a Scholarship Officer, and assist the Dean of Student Affairs and Scholarship Coordinator with the Spring Scholarship Banquet.

- Shall serve as a liaison between the Scholarship Office, Financial Aid, Transfer Center, and all other scholarship opportunities for the San Diego City College Student Body.

- Shall log in and maintain not less than five office hours per week.

- Shall give a written report At Board of Directors meeting of progress of ASG projects, committees, department in which the officer is assigned.

**Clause 2**

The Scholarship Officer shall receive a stipend of $75.00 per month while in office, not to exceed $900.00 annually.