I. Call to order: 2:33
II. Minutes from April 12, 2010 were approved by consensus
III. Additions/Adoptions of Agenda were approved by consensus
IV. Announcements
   a. C-CERT- K. Shafer informed the senators about the Community Emergency Response Team (CERT) program. San Diego City College has its own CERT program. It helps train people to respond to emergency situations in their communities. There is a need for more volunteers; City team meets the second Monday of every month for one hour. Faculty, staff and students are invited to a training May 17, 18, 19 at Mesa College. Interested parties can contact Kim Shafer.
V. Guest/Special Committees
   a. District Wide Textbook Committee- V. Chancellor L. Neault provided some information regarding the new requirement to inform students of textbook and supplemental material costs, and the developing Student Services Course Materials Adoption and Procurement Policy. Faculty are required to use the on-line textbook ordering system for textbooks and materials. The District Student Services office is then posting that information on the online schedule. Areas of concern arose about the deadlines for submitting orders. Faculty are concerned about some of the language of the new policy. Language restricting faculty from using textbooks with ads is one of the concerns. Senators will continue to discuss this and give feedback. Email L. Neault with any feedback or suggestions. V. Chancellor Neault assured senators that language in the policy that is not acceptable to all campuses will not be included.
   b. Financial Aid/ Bookstore Connection- The bookstore and financial aid have developed a process that allows students to have bookstore credit so they can get their books early. Bookstore credit is available before financial aid is dispersed. Students want to shop elsewhere they have to wait for their disbursement. There are exceptions for
departments such as cosmetology and nursing due to the fact that their semester starts earlier.

VI. **New Business**

a. Temperature Setting Resolution- K. Klipple introduced the San Diego City College Academic Senate Energy Reduction and Temperature settings Resolution for a first reading. She is interested in the college having an umbrella policy on energy, with many issues under this policy. The current resolution suggests changes to our current temperature settings that leads to saving money. Facilities staff would like to make the setting adjustment but wanted to see a resolution so they knew they have faculty support. Senate Exec committee recommends classified involvement as well the development of papers that present comprehensive plans that can be adopted by resolution and taken it to shared governance committees other than drafting resolutions for each action.

b. EOPS Resolution- The EOPS Resolution states that San Diego City College will use EOPS funding specifically for EOPS students. F. Martin and J. Rivera presented the resolution for a first reading.

c. Accreditation Self Study Review- Directions on how to access electronic copies of each self study standard were sent to the campus community for review. P. White led a discussion on the Self Study Planning Agenda Items. All items will need to be addressed in the coming years. Please email P. White with any questions or additions needed. MSC C. Lopez/ P. Greer (30-0-0) motion to accept the Accreditation Self Study.

VII. **Old Business**


b. Smoke Free Campus- The San Diego City College Academic Senate confirmed that they stand by the previous vote to endorse being a smoke free campus.

c. International Baccalaureate Exam Applicability- L. Andersen reviewed IB Credit Guidelines for alignment. San Diego City College accepts a score of 4 and CSU’s accept a score of 5. The Curriculum Committee has recommended having the same minimum score as CSU’s. MSC Patto/ Shaffer (13-0-0) proposed to adopt the new International Baccalaureate Credit Guidelines. MSC Fierro/ Engstrom (13-0-0) proposed that we raise the minimum score from a 4 to a 5 for AA degrees to be consistent with CSU transfer requirements.
IX  Officer Reports- No report

X.  Standing Committees
   a.  J. Akers informed the senators about the Diversity Committee recommendations for revisions to the Equal Employment Opportunity Plan Draft. The Diversity Committee recommends the following:

   Hiring
   1.  Addition to Plan Component #7. Should include language to assure diversity within hiring committees and mechanisms for addressing lack of diversity within our hiring committees.
   2.  Addition to Plan Component # 9. Assessment/ data collection of diversity in hiring committees and hiring process to measure effectiveness.

   Evaluations
   Recommendations addition to Plan Component #10. The development of an evaluation instrument that can develop standards and accountability for faculty/staff/administration commitment to diversity in the classroom.

   Curriculum
   Recommended change in Plan Component #10 section 5. This concerns the accumulation of multicultural curriculum to distribute/share with faculty. We propose the change “for faculty interested in infusing diversity...” to “for faculty to infuse diversity”.

   The Academic Senate Exec will forward these changes to the District Office and ensure that the changes are incorporated.

XI  Other

XII  Adjourn: MSC Martinez/ Lopez (30-0-0)