SAN DIEGO CITY COLLEGE
ACADEMIC SENATE MEETING
February 10, 2014

Academic Senators: Deaton, Dailard, Engstrom, Julian, Kersey, Leboffe, Martin F., Mayhew, Milburn, Perez, Pesce, Rangus, Shelton, St. George, Thomas
Proxy Senators:
Adjunct Senate School Representatives: Detty, Rivera
Academic Senate Officers: Akers, Fontana, Haro, Harris, Lopez
Guests: Debra Weight-Howard, Chris Manis, Carolina Moreno, Lynn Neault

I. Call to order: 2:32
II. Minutes from December 9, 2013 were approved by consensus
III. Additions/Adoption of Agenda was approved by consensus
IV. Announcements
   a. City College of San Francisco-Berta Harris announced to senators that a panel from City College of San Francisco has been going around to other community colleges to share their experience with accreditation and things to watch out for. Kelly Mayhew added that they spoke at Palomar College a few weeks ago and shared their experience with what they have been going through. Mayhew assured senators that it is really informational and that there are important issues shared that they should all be aware of. More information is to be released soon.
   b. Integrated planning and budget development-Berta Harris shared with senators about needing to know how the process is to purchase supplies and equipment. MPAROC will be working on a transparent process and needs criteria for other kinds of expenditures. This issue will be looked at for further review with the Academic Senate in the future.
   c. People Soft Management System-Faculty Input-Pete Haro briefly announced to senators that the district has adopted a new management system that will be used by the district. Haro recommends taking and reviewing this new information with your departments.

V. Guest/Special Committees
   a. Associated Students-Carolina Moreno wanted to thank those that were involved with the MLK float that is still up for the centennial kickoff. Moreno also announced that the ICC Inner Club Council is working on having a club rush every month and they will have a theme with it as well. This month is going to be held on February 24-27 with a "Frantic February" theme and next month will be "March Madness" and so on. It was also announced that ASG is going to be giving a team building retreat that is going to be student led next Friday on February 14th at UCSD. ASG's senators have been working on an ASG newsletter website and another ASG San Diego City College website that is only going to pertain to the Student Government. They are working on making a link on the college website. Moreno also announced that they are working on two advocacy trips that are
coming up. Moreno also shared that ASG is working with Family Health Centers of San Diego in regards to the Affordable Care Act as the deadline to have health insurance is approaching. Lastly, Moreno announced that they are in search for a classroom representative to represent the ASG. If you have any questions about any of the information discussed above, then please contact Carolina Moreno.

b. New VP of Facilities-Special guest, Chris Manis who is the new Vice Chancellor of Facilities came and introduced himself and also informed senators that the Child Development Center is still planned for reconstruction within the next few years. Manis also mentioned fixing the traffic on C st. (between 14th and 15th street). He is trying to work with the city into getting this area situated. Some possible ideas that are being considered is to limit how many lanes there are and to add a crosswalk between 14th and 15th street.

VI. Old Business
a. Final vote on CIC changes-In regards to the Academic Senate meeting held on December 9th, Deanna Shelton held the final vote to adhere to the existing interpretation of assigning courses to a discipline. A motion was made to proceed with the final vote. MSC (19-0-0). The vote was to keep the current interpretations. If you have any questions, please contact Deanna Shelton.

VII. New Business
a. Program Closure Policy-Berta Harris passed out a handout of the Program Closure Policy from MPAROC along with a rubric that is referred from the addition/policy procedure. When a proposal is made for an addition, it's directing to the criteria on this rubric. Harris plans on sending an electronic copy of the Program Closure Policy and the rubric to senators. This is something that accreditation requires. Please take this to your department for review so that there can be a vote at the next Academic Senate meeting.

b. DSPS Accommodations-Marie St. George expressed her concerns with senators about accommodations for extra large desks in classrooms. It seems that some disabled students have a seating arrangement that isn't always being met inside classrooms. St. George expressed concerns about not having enough extra large desks for classrooms or enough space for these desks. Debra Write Howard added on to this issue by saying that there is an issue with the need to accommodate more disabled students. Howard addressed the fact that DSPS only assigns accommodations where it is really needed. If there are any issues inside your classrooms that need to be addressed, please contact the DSPS office.

IX Officer Reports
X. Facilities Update
XI. Standing Committees
a. Committee on Committees-Susi Fontana announced to senators that the Committee on Committees is trying to update their committee list. Fontana also informed senators that they are trying to keep data for the terms of committees, chairs, etc. They are all two year terms as it is stated in the by-laws. Please contact Susi Fontana for further information.

XI Roundtable

a. Finalizing draft of MOOC report-Kelly Mayhew quickly announced to senators that the MOOC report is finally being finalized. The district is not going to be offering MOOCs. A report will go to the Board of Trustees very soon.
b. Science building keys-Mike Leboffe expressed his concerns with getting a hold on keys to the new science building on campus. Leboffe is concerned as there aren’t enough keys for the entire faculty in the science building. Chris Manis announced that there is a key policy that is restricting the amount of keys available at the moment.

XII Adjourn 3:34 (Aaron Detty/Kelly Mayhew)