SAN DIEGO CITY COLLEGE
Master Planning, Assessment, and Resource Oversight Council (MPAROC)
Budget Development
Wednesday, December 8, 2010
3:30 to 4:30 p.m.
Room D-102

MEMBERS

X Randy Barnes  Dean, Business, Information Technology, and Cosmetology
X Mary Benard  Vice President of Instruction, MPAROC Co-Chair
X Debbie Berg  Associate Dean, Nursing
X Heidi Bunkowske  Public Information Officer
X Dotti Cordell  Professor, Student Health Services
June Cressy  Senator, Classified Senate
Nancy Crispin  Professor, Chemistry
Jerry Davis  Vice President, Administrative Services
X Salley Deaton  Professor, Business/MPAROC Co-Chair
Gwen Enright  Professor, English
X Lori Erreca  Dean, Behavioral and Social Sciences, Consumer and Family Studies
Jaime Estrada  Professor, Spanish
X Robbi Ewell  Dean, Information and Learning Technology
Susan Fontana  President, Chairs Cabinet
X Trudy Gerald  Dean, Arts, Humanities, and Communications
X Berta Harris  Past-President, Academic Senate, SLO/AO co-coordinator
X Jan Jarrell  Associate Professor, English/ESOL, Basic Skills Initiative Co-Chair
Mike Kaye  Assistant Professor, Radio and Television
Hoat Le  Professor, Mathematics
Mike Leboffe  Professor, Biology/Life Sciences Department Co-Chair
Cathi Lopez  Professor, Counselor
Kathy McGinnis  Dean, Health, Exercise Science, and Athletics
Awana Payne  President, Classified Senate
Joseph Rangus  Assistant Professor, Business Studies
X Barbara Ring  Associate Professor, Librarian
X Nick Slinglend  Associate Professor, Mathematics
Steve Schommer  Professor, Counseling
X Minou Spradley  Acting Dean, Engineering, Math, Sciences, and Nursing
Jeanie Tyler  Off Campus Director
X Denise Whisenhunt  Dean, Student Affairs
X Peter White  Vice President, Student Services
X Xi Zhang  Campus Researcher

GUESTS PRESENT:  Ray Wong
STAFF PRESENT:  Lydia Gonzales, Instruction
I. INSTRUCTIONAL GOALS – BASELINE REPORT*

Randy Barnes distributed the Instructional Goals – Baseline Report put together by Justin Akers, Associate Professor of Chicano Studies, and doctoral student. The report outlines key performance indicators, unit of measure, data source, and baseline measure for each of the 2010-2011 Instructional Goals. The 2011-2012 Instructional Services Division Plan will be based on this information. The council reviewed the report and agreed the information will be useful. The report will be put on the college website.

II. INSTITUTIONAL ASSESSMENT – SLOS, PROGRAM REVIEW, AND MASTER PLANNING*

Berta Harris distributed the latest version of Program Review/Master Plan Cycle Recommendation 2011 and 2012. This version incorporates the faculty request for the process to be pieced into more specific steps. They are asking deans to schedule school meetings in a computer lab where faculty will have time to input SLO information into TaskStream. The council members agreed that creating deadlines for each step of the process makes the work more practical. Nick Slinglend agreed that the timeline is reasonable. However, he shared that Mathematics Department has a single person dedicated to SLOs, a luxury that some departments can’t replicate. Salley Deaton suggests that when people apply for funds from the college foundation, the foundation should request outcome and assessment information. Berta agreed to take the council’s suggestions and finalize the document for next Monday’s Chairs Cabinet meeting.

III. FACULTY HIRING – (ADDED TO AGENDA)

Mary Benard proposes that the work group for faculty hiring criteria be comprised of one person from each instructional school, one counselor, and one librarian. Randy Barnes will be the administrator. The objective is to keep the group to a manageable size so that the work can be done in a timely fashion. The work group is not deciding on positions, but merely reviewing the existing faculty hiring criteria. Mary asks that deans select their representative during their first spring school meeting. Heidi Bunkowske asked whether Classified Senate should have a representative. Mary Benard replied that this work group is a faculty-driven process.

NEXT MEETING: Spring 2011 – to be announced