PLANNING AGENDA ITEMS FOR THE 2010 ACCREDITATION SELF STUDY

Planning Agenda #1
To continue its ongoing, collegial and self-reflective dialogue about student learning and institutional processes, the college, under the leadership of the Institutional Assessment Committee (IAC) and department chairs, with the active support of the president and vice presidents, will monitor and revise where necessary its plan to fully attain the Proficiency level in Student Learning Outcomes by June 2012. The college will continuously identify, revise, implement, and assess student learning and administrative outcomes in all instructional, student services and administrative service programs. The assessment information will be used for continuous program improvement.

Planning Agenda #2
The Master Planning and Resource Oversight Council (MPROC) will work with college governance groups to fully integrate into the current college Master Plan, by June 2011, the Educational Plan, Technology Plan, Library and Learning Resources Plan, Student Services Plan, Administrative Services Plan, and Facilities Plan. In addition to identifying the college’s goals and priorities, and describing the college’s overall planning and resource-allocation processes, the unified Master Plan will draw upon each of the six component planning documents to identify for the college as a whole the following:

- Current status of instruction, student services, and administrative services
- Near- and medium-term goals for each area of the college and for the college as a whole
- Fiscal, human, facilities and technology resources needed to implement the goals
- Response to and updates for the college Research Agenda
- Assessment of the extent to which goals have been met
- Assessment of the extent to which college priorities have been met

Using the college’s master planning process embedded in the Master Plan, MPROC will:

- Oversee, through the vice presidents and respective governance groups, the annual review, assessment, and updating of each of the six component plans within the Master Plan.
- Review and update annually the collegewide faculty, classified and administrator staffing priorities as part of the campus commitment to rebuild programs and services that have been cut during the current economic downturn.
- Establish and monitor the implementation of a consistent, sufficient, and ongoing funding formula for the staffing, institutional technology, Learning Resource Center, support services, and other collegewide priorities, including the regular acquisition, maintenance, upgrading and periodic replacement of major equipment, computers, and other hardware and software.

Planning Agenda #3
To enhance the quality of all instructional programs, the college, under the leadership of the vice president of instruction, will develop and implement by January 2011 a detailed plan for the consistent orientation, training, professional development and institutional inclusion of adjunct faculty. The plan will include training of full-time faculty who evaluate adjunct faculty in using
the assessment tool to provide supportive and constructive feedback, including, when necessary, a plan for improvement.

**Planning Agenda #4**
The vice president of student services, in conjunction with district Instructional Services and district Student Services and respective college faculty, will re-establish the review cycle for the placement tests used to assess students’ readiness in mathematics, English composition, reading, and English for Speakers of Other Languages (ESOL). The re-established review cycle will begin in fall 2010.

**Planning Agenda #5**
Under the leadership of the vice presidents of instruction and student services, and in consultation with the college Diversity Committee and the Academic Senate, a plan will be designed and implemented at the college and departmental/program levels by June 2011 for outreach, recruitment, mentoring and support of a diverse adjunct faculty pool. This plan will address the need for diverse full-time and adjunct faculty across the campus, including departments that have had difficulty maintaining diversity among their faculty. The plan will be evaluated annually for its effectiveness in creating diverse candidate pools.

**Planning Agenda #6**
Under the leadership of the vice president of administrative services, and in conjunction with the district vice chancellor of facilities management, the college will assess the facilities services provided to the college, including custodial deployment, by June 2011 and, based on that assessment, will formulate specific recommendations to the district vice chancellor of facilities management for improvements in facilities-related procedures and services at the college.

**Planning Agenda #7**
Under the leadership of the vice president of administrative services, the college will ensure that all constituent groups and planning-related committees are familiar with the district strategy and timeline for the maintenance and operation, including custodial services, of the new and remodeled facilities funded through the district’s construction bonds. The vice president of administrative services will also work with the district vice chancellor of facilities management to periodically assess college users’ satisfaction with the new facilities’ maintenance and operational support.

**Planning Agenda #8**
Under the leadership of the vice president of instruction, the college, in conjunction with the district Information Technology staff, will modify the college’s Information Technology Plan by June 2011 to include the design, funding, implementation and assessment of systems to address disaster recovery, privacy, and reliability of technology.