

Student Veteran
Services

Welcome to San Diego City

College! We are glad that you have selected our college to pursue your academic goals. This webpage is designed to assist Veteran students and/or dependents with navigation through City Colleges' programs and services as well as educational benefit requirements. The San Diego Community Colleges have been approved to offer military service connected benefit programs leading to an Associate Degree or transfer to a four-year institution. The time has never been better for military veterans to further their education and training. San Diego City College is committed to helping veterans make the best choices possible while attaining the maximum assistance, guidance, and support using the new GI Bill and other programs. If you have additional questions or concerns that are not addressed by this website, please visit or call the college Veterans Office.

City Veterans Office: Room A-241 Phone Number: 619-388-3504

City Veterans Service Center Room: L-106

Hours: Monday-Tuesday 8:00-7:00pm; Wednesday-Thursday 8:00-6:00pm; Friday 8:00-3:00pm

Student Services Technician	Project Assistant	Acting Student Services Supervisor II
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- New Veteran Students
- Using Your G.I. Bill
- Veterans Service Center
- VA Work Study
- F.A.Q.

New Veteran
Students

Apply for GI BILL Benefits online at www.gibill.va.gov

Processing time 30-45 days to receive Certificate of eligibility from the Veterans Benefits Administration

STEP 1 APPLY FOR ADMISSION *before* the Application Deadline

Apply for admission online at <http://studentweb.sdccd.edu/> Click “Application for Admission.”
The Admissions office 619.388.3475, has computers available in A-241 and Veterans Service Center L-106 for students to apply on site.

SUBMIT PRIOR COLLEGE TRANSCRIPTS, All transcripts must be on file & evaluated before you are certified for your 2nd semester

- a) Joint Service Transcripts for Army, National Guard, Navy, marine Corps, Coast Guard: <https://jst.doded.mil>
- b) Air force and Air National Guard (CCAF) <http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>
- c) Request official AB/IB scores and/or transcripts from all schools attended after high school, Send to: San Diego Community College District
3375 Camino Del Rio South, Suite 100
San Diego, CA 92108-3883

To verify if your transcripts have arrived you will call or visit the Records Office A-241 619-388-3474. Once all transcripts have arrived, fill out a “Request for Transcript Evaluation.” Transcripts are not evaluated until you make the request and all transcripts have been received.

STEP 2 Apply online for Financial Aid:

The FAFSA (Free Application for Federal Student Aid) is available online www.fafsa.ed.gov

Plan Ahead FAFSA process takes up to 8 weeks to be completed L-113 has computers available for students to apply on site. San Diego City College school code 001273

CHECK YOUR RESIDENCY AND PRIORITY REGISTRATION STATUS in the Admissions Office A-241, 619-388-3475

Veterans and dependents may be eligible for temporary residency status or waiver of non-resident fees.

If you were discharged within the last 15 years, you may be eligible for priority registration.

STEP 3 ONLINE NEW STUDENT ORIENTATION

Go to <http://www.studentpathway.com/SDCity/> it takes about 90 minutes total, but you can log out and log back in later, and the system automatically saves your progress. Log in as a student with your CSID number (not as a guest). Print the end page to show completion and bring it to your assessment appointment A-201 has computers available for students to complete the online orientation on site.

ONLINE VETERAN ORIENTATION, www.sdcc.edu/militaryveterans

You must complete the Online Orientation and submit proof of completion before taking the assessments.

- a) Call to sign up for an assessment appointment through: The Assessment Office 619.388.3023- A-201 to schedule an appointment.
- b) Be Prepared! View Accuplacer sample questions and other tips at: www.sdcc.edu/assessment.

Step 4 ENGLISH AND MATH ASSESSMENTS, TESTING ALTERNATIVES—if one of these applies, you are not required to take the assessment:

1. Show proof of prior college level coursework with passing grades in math or English. (See Step 2a)
2. If you have taken assessment in the past 2 years at a CA community college, bring or fax a copy to Counseling- E building (Fax number (619)-388-3135).
3. Check out the <http://www.sdcc.edu/assessment> for more information on the importance Assessment-Placement Alternative Measures

STEP 5 FIRST COUNSELOR CONTACT & EDUCATIONAL PLANNING

If this is your first time in college, you will participate in STUDENT SUCCESS DAY and will meet with a Counselor to plan your first semester of classes. To schedule an appointment call the Assessment Office 619.388.3023.

If you have prior college experience you will ATTEND NEW STUDENT ED PLANNING SESSION (Design for students with prior college experience) Students with prior College experience are ONLY recommended to attend the New Student Ed Planning Session. To schedule an appointment call Counseling office 619.388.3540- A-366

STEP 6 REGISTER AND PAY FOR CLASSES

You will be assigned a registration day and time. Classes fill quickly, so don't delay! Register online using Reg-e <https://studentweb.sdccd.edu/reg-e/at>:

You are responsible for ensuring that all fees, including health fee (which is not covered by BOG waiver) are paid in full by the deadline or you will be dropped for nonpayment. Pay online or in person at Accounting A-256.

A-241 has computers available for students to register on site

Visit Admissions office (619)388.3475- L-110 to get your official College ID Card. Be sure to bring a valid photo ID with you.

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You Must Submit The Following Documents to VA Office, they are located in Enrollment Services room A-241

Chapter 33	Chapter 33 (Transfer)	Chapter 31	Chapter 35	Chapter 1606/1607
<ul style="list-style-type: none"> •Certificate of Eligibility •DD-214 Member Copy #4 •City College VA Orientation Certificate •Education Plan •Unofficial Transcripts •Semester Worksheet •Statement of Understanding 	<ul style="list-style-type: none"> •Certificate of Transfer Eligibility •City College VA Orientation Certificate •Education Plan •Unofficial Transcripts •Semester Worksheet •Statement of Understanding 	<ul style="list-style-type: none"> •VA Form 1905 •City College VA Orientation Certificate •Education Plan •Unofficial Transcripts •Semester Worksheet •Statement of Understanding 	<ul style="list-style-type: none"> •Certificate of Transfer Eligibility •City College VA Orientation Certificate •Education Plan •Unofficial Transcripts •Semester Worksheet •Statement of Understanding 	<ul style="list-style-type: none"> • Certificate of Eligibility •DD-214 Member Copy #4 •City College VA Orientation Certificate •Education Plan •Unofficial Transcripts •Semester Worksheet •Statement of Understanding

****Semester Worksheet and Statement of Understanding will be completed in office****



Payment Due At Registration

San Diego City, Mesa and Miramar College require that Veteran Students pay enrollment fees and tuition at time of registration. Students are not enrolled in a class until payment has been received. Students will be reimbursed once the Department of Veterans Affairs pays the college.

Concurrent Enrollment

While receiving VA Educational benefits, students may be concurrently enrolled at more than one school during the same semester. Whichever school the student is pursuing a degree from will be the Parent School. Veteran students must pick up a Veterans Affairs Parent School Letter from the VA Certifying Official, or an authorization letter from the advisor at the student's Parent School. This form states that the courses taken at the Supplemental School will be credited toward the current major the student is pursuing. Veteran students are responsible for informing the Supplemental School's Veterans' Office where their Parent School is located. The Supplemental School will complete the certification for the benefits form (VA form 22-1999) and send it to the Parent School.

Direct Deposit

Direct deposit of VA educational benefits payment is now available for Chapter 30, 33, and 35 recipients. This program speeds up education and work study payments. It also decreases chance of missing, lost, or stolen checks.

The VA will require students to provide their VA file number, bank routing number, and checking/savings account number.

BAH Estimator

<http://www.defensetravel.dod.mil/site/bahCalc.cfm>

Documents Required

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*****Semester Worksheet and Statement of Understanding will be completed in office*****

Semester Worksheet MUST be completed each semester in order to receive benefits



I would like to include the picture of the Military Friendly logo

VSC MISSION STATEMENT:

The mission of the Veterans Service Center (VSC) is to provide a welcoming environment for all veterans. The VSC is designed to serve both men and women, from military transition to the completion of their academic goals. The Veterans Service Center provides services in three primary areas: academics, community and wellness. Services include:

- Learning space/computer access
- Printing & copying services
- Peer support/mentoring
- Referrals to both on and off-campus resources

- Benefit information
- Networking events
- Coffee/Snacks/Refrigerator/Microwave

Hours of operation

Monday-Tuesday 8:00 am – 7:00 pm

Wednesday-Thursday 8:00 am- 6:00 pm

Fridays: 8:00 am - 3:00 pm

Room L-106

619-388-3504



ELIGIBILITY

§ Student must be receiving DVA Benefits

§ Student must be attending college 3/4 time or more

BENEFITS

§ Pay is based on the higher of the Federal minimum wage or the State/Local minimum wage.

§ VA work study pay is non-taxable.

HOW DO STUDENTS APPLY?

§ Complete the Application for Work-Study Allowance (VA Form 22-8691).

<https://www.vba.va.gov/pubs/forms/VBA-22-8691-ARE.pdf>

§ Obtain an Enrollment Certification (VA form-1999) from the college Veterans Office A-241.

§ Your application and Enrollment Certification will be submitted to the VA Regional Processing Office by the college Veterans Affairs Office.

§ If approved by the VA Regional Processing Office, a letter will be sent to the college Veterans Affairs Office who will notify you.

§ If denied by the VA Regional Processing Office, a letter will be sent to you.



1. How to pay for classes?
 - a. City College requires that Veteran Students pay up-front enrollment fees and tuition at the time of registration. It is strongly encouraged that students apply for Financial and at www.fafsa.ed.gov and for Board of Governors Waiver (BOGW). Once the DVA has sent payment, the college will reimburse the funds.
2. Where do I go for priority registration?
 - a. If you are currently in the military or were discharged within the last 15 years, you may be eligible for up to 4 years of priority registration. Please visit the Admissions office with a copy of DD-214- member #4 to obtain priority status.
3. Will the VA pay for a repeated class?

- a. The DVA will pay for students to repeat courses where a D, F, or NP was earned. However, per San Diego Community College District Policy a student will have to petition to repeat after the 3rd attempt.
4. What is the number of units required?
 - a. For student enrolled in the Fall and Spring semester, the following number of units are required:
 - i. 12 units or more (full allowance)
 - ii. 9 - 11 1/2 units (three-fourths allowance)
 - iii. 6 - 8 1/2 units (one-half allowance)
 - iv. 2 - 5 1/2 units (one-quarter allowance*) *only chapter 32 and 1606*
 - b. ***A semester worksheet MUST be completed each semester to receive benefits***
5. Can I take online classes?
 - a. If you are only enrolled in online and/or hybrid classes you will only be eligible for 50% BHA. Please be sure to check the start and end dates when creating your class schedule.
6. What happens if I withdrawal/change a class?
 - a. Veterans are required to notify the office *immediately* when they stop attending, withdrawal, and add/drop a class.
7. What classes will the DVA pay for?
 - a. The DVA will only pay for classes required for your major. Please refer to your education plan when registering for class and contact a counselor if you have any questions regarding your student education plan.
8. Who do I contact for payment issues?
 - a. For questions regarding BHA and/or book stipend please contact the DVA directly at 1-88-442-4551.