Application Checklist

The following is a list of documents that are needed for the nursing education program application. Use this list as a guide to prepare your documents, submit your documents, and double-check to make sure all documents are submitted and readable.

☐ Government issued photo identification

☐ Unofficial transcripts of academic degrees. The transcript must have the degree awarded to receive credit. A diploma will be accepted.

☐ Current LVN License if applicable. Must be current with expiration date.

☐ Current CNA license, or allied health license, or medical assistant certificate. All licenses must be current with an expiration date.

☐ All TEAS exams including expired and unsuccessful attempts must be uploaded.

☐ Language Proficiency Form

☐ Documentation of Veteran status or activity duty ID or spouse

☐ Disability Certification Form

☐ Low family income, documented eligibility for Financial Aid, Cal Works, BOGFW-G, Federal Pell Grant, or EOPS, no personal statements accepted.

☐ First-generation college student –written statement

☐Need to work during pre-requisites- Signed Work/Volunteer form, no written statements accepted.

☐Disadvantaged social or economic- EOPS verification, no written statements.

☐Difficulty with personal or family circumstances within the last 6 months, deployed spouse, death of a family member, medical problems or financial issues – written statement.

☐Refugee- current refugee card

☐Work or volunteer experience- Must be 100 hours within the past 3 years in the healthcare setting, documented on the work certification form- no written statements or letters.